

*Annual Report  
Town of  
Wakefield, New Hampshire*



*For the Year Ending December 31, 2018*

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# **ANNUAL REPORTS**

## **Town of WAKEFIELD**

New Hampshire  
2 High Street  
Sanbornville NH 03872  
(603) 522-6205  
wakefieldnh.com

For the fiscal year ending  
December 31, 2018

Governor  
Chris Sununu

US Senator  
Maggie Hassan

US Senator  
Jeanne Shaheen

US Representative  
Chris Pappas

State Senator  
Joseph (Jeb) Bradley

Representatives to the General Court  
Lino M Avellani; Ed Comeau & Bill G Nelson

# **APPOINTED POSITIONS**

## **TOWN ADMINISTRATOR**

Kelley Collins

## **CODES ENFORCEMENT & HEALTH OFFICER**

Nathan Fogg

Victor Vinagro (March 2018)

## **POLICE CHIEF**

Kenneth Fifield (retired March 2018)

John Ventura

## **ROAD AGENT**

Leigh Nichols

Brock Mitchell (August 2018)

## **ANIMAL CONTROL OFFICER**

David Landry (Left position September 2018)

## **FOREST FIRE WARDEN**

Todd Nason

## **FIRE CHIEF**

Todd Nason

## **DEPUTY FIRE CHIEF**

Rhodes Haskell, Jr.

## **PARKS AND RECREATION DIRECTOR**

Wayne Robinson, Jr.

## **PARKS AND RECREATION COMMISSION**

Sarah Hayes	Term Expires 2019
Sherry Hatch	Term Expires 2019
Don Cheever (Alternate)	Term Expires 2019
James Keating IV (Alternate)	Term Expires 2019
Greg Hall	Term Expires 2020
Gloria Belanger (resigned 5/2018)	Term Expires 2020
Randie Fox (Alternate)	Term Expires 2020
Beth Hayes (Alternate)	Term Expires 2021

## **CONSERVATION COMMITTEE**

Nathan Fogg (resigned 6/2018)	Term Expires 2019
Nancy Spencer Smith (Alternate)	Term Expires 2019
David Tinkham	Term Expires 2019
Relf Fogg	Term Expires 2020
David Mankus (resigned 5/2018)	Term Expires 2020
Paul Johnson	Term Expires 2020
Donna Martin (Alternate)	Term Expires 2020
Donna Ackerman	Term Expires 2021
Stephen Brown	Term Expires 2021

## **ZONING BOARD OF ADJUSTMENT**

George Frothingham	Term Expires 2019
Donald Stewart	Term Expires 2019
John Crowell	Term Expires 2020
Donna Martin (Alternate)	Term Expires 2020
Annie Robbins	Term Expires 2021
Judith DesRoches	Term Expires 2021
Doug Stewart (Alternate)	Term Expires 2021
Robert Baxter (Alternate)	Term Expires 2021

## **HERITAGE COMMISSION**

Philip Twombly	Term Expires 2019
Tracey Kolb (Alternate)	Term Expires 2019
Annette Perry	Term Expires 2020
Carroll Shea	Term Expires 2020
Nancy Hall	Term Expires 2020
Helen Watkins (Alternate)	Term Expires 2020

Rick Poore	Term Expires 2021
Pamela Wiggin	Term Expires 2021
Ann Bell (Alternate)	Term Expires 2021
Jeanne Loughan (Alternate)	Term Expires 2021

### **AGRICULTURAL COMMISSION**

Currently there are no members

Donna Martin (Alternate)	Term Expires 2019
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## **ELECTED POSITIONS**

### **MODERATOR**

Dino A. Scala	Term Expires 2020
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### **SELECTMEN**

Connie Twombly	Term Expires 2019
Lino Avellani (resigned August 2018)	Term Expires 2020
Vin Wallace (resigned September 2018)	Term Expires 2021
Dennis M. Miller	Term Expires 2019
Kenneth Paul, Sr	Term Expires 2019

### **TOWN CLERK**

Valerie J. Ward	Term Expires 2019
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### **TAX COLLECTOR**

Angie M. Nichols	Term Expires 2021
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### **TREASURER**

Laurel A. Morrill	Term Expires 2021
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### **SUPERVISORS OF THE CHECKLIST**

Deb Rowen	Term Expires 2020
Tom Mix	Term Expires 2021
Sandy Cools	Term Expires 2022

### **TRUSTEES OF THE TRUST FUNDS**

Howard Knight	Term Expires 2019
Jerry O'Connor	Term Expires 2020
David Mankus	Term Expires 2021



## **ASSESSORS**

Dennis Tyler	Term Expires 2019
Ken Paul, Sr.	Term Expires 2020
Rosemary Stewart	Term Expires 2021

## **BUDGET COMMITTEE**

David Silcocks	Term Expires 2019
Howard Knight	Term Expires 2019
Nancy Spencer-Smith (resigned Nov 2018)	Term Expires 2019
Frank Zappala	Term Expires 2019
Elizabeth Conner	Term Expires 2019
Jerry O'Connor	Term Expires 2020
Priscilla Colbath	Term Expires 2020
Dennis Miller (resigned September 2018)	Term Expires 2020
David Mankus	Term Expires 2021
Charles Shine	Term Expires 2021
James Reinert	Term Expires 2021

## **PLANNING BOARD**

Tom Dube	Term Expires 2019
David Silcocks	Term Expires 2019
Dick DesRoches	Term Expires 2020
Doug Stewart	Term Expires 2021

## **TRUSTEE OF THE LIBRARY**

Julie Kessler	Term Expires 2020
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## **CEMETERY TRUSTEES**

Dave Mankus	Term Expires 2019
Philip Twombly	Term Expires 2020
David Tibbetts	Term Expires 2021

## **2018 ANNUAL TOWN MEETING WARRANT**

To the inhabitants of the Town of Wakefield in the State of New Hampshire qualified to vote in town affairs:

You are hereby notified of the First and Second Session of the 2018 Annual Town Meeting as follows:

### **FIRST SESSION**

You are notified to meet for the First Session of the Annual Town Meeting, to be held in the Opera House of the Wakefield Town Hall, 2 High Street, Sanbornville, New Hampshire, on Saturday, February 3, 2018 at 10:00 a.m. The First Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to debate, propose and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

The Town Moderator, Dino Scala called the meeting to order at 10:05a.m. He acknowledged Gabe Smith with Clearview Community Channel filming live. He introduced the Spaulding High School Air Force ROTC. The Color Guard opened the ceremony for us with the presentation of the flags and the Pledge of Allegiance. Police Chief Fifield led the invocation as it is his last Deliberative Session as Chief. Mr. Moderator went on to introduce the Town Clerk, Valerie Ward, the Town Administrator, Kelley Collins, the Town Council, Rick Sager, the Board of Selectmen Charlie Edwards, Lino Avellani and Connie Twombly. The Moderator recognized the Chair of the Budget Committee, Jerry O'Connor and the Budget Committee members introduced themselves. The Planning Board Chair, Steve Royal, was introduced if there were any questions on Articles 2-7. He then announced the

Second Session will be held at the Wakefield Town Hall from 8a.m. to 7p.m. on March 13, 2018. Mr. Moderator went through the rules of the meeting.

Mr. Phil Twombly made a motion that this session of the Town Warrant be adjourned by 1p.m. and that no article be taken up for consideration after 12:45p.m. In the event that all articles in the warrant have not been acted upon, the Moderator is authorized to reconvene this session at a date, time and place which meets the approval of the majority of the voters present. This was seconded and it passed unanimously.

The Moderator commented on how many people are running for positions this year.

**Article 2:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows?: Amendment revises Article 24A – “Small Wind Turbines,” section (C)(1) by moving the districts where Small Wind Turbines are permitted, to Article 3, Table 1 – “Permitted Uses.” (Majority vote required).

**Article 3:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows?: Amendment revises Article 3, Table 1 – “Permitted Uses” to allow solar panels in certain zoning districts, and adding definitions for solar panels in Article 33. (Majority vote required).

**Article 4:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows?: Amendment revises Article 3, Table 3 – “Density and Minimum Dimensional Requirements” to remove reference to footnote 9 from the Table (footnote 9 does not exist) and add reference to footnote 6 (requiring structures to be consistent with or

complimentary to the rural character and setting of Wakefield) to “Minimum Living Area – Multi-Family Unit.” (Majority vote required).

**Article 5:** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows?: Amendment revises Article 20 by updating the reference to the applicable section of the Subsurface Rules of the New Hampshire Department of Environmental Services. (Majority vote required).

**Article 6:** Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows?: Amendment revises Article 3, Table 1 – “Permitted Uses” to change “In-Law Apartment” to “Accessory Dwelling Unit” to be consistent with the changes made to the Zoning Ordinance in 2017. (Majority vote required).

**Article 7:** Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows?: Amendment revises Article 3, Table 1 – “Permitted Uses” to more accurately represent the permit required for a Personal Wireless Service Facility/Telecommunication Facility (cell tower), by updating the use from “Permitted” to instead require a “Conditional Use Permit” in the Residential-I and Residential-II districts in the Permitted Uses table. (Majority vote required).

Mr. Moderator spoke to Articles 2-7. These articles are from the Planning Board, these can be questioned and discussed but not changed. Mr. Moderator asked if there was any questions or discussion on these and seeing none he went to Article 8.

**Article 8:** To see if the Town will vote to raise and appropriate the sum of One Hundred Ninety Thousand Dollars (\$190,000) to be

added to the Highway Truck Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-1.

The article was read by the Moderator. Mr. Edwards made a motion to move the article and Mr. Avellani seconded the motion. Mr. Edwards spoke to the article. On December 31, 2017 there was \$185,737.00 in the Highway Truck Capital Reserve Fund (CRF); after we pay \$159,688 for the 2017 truck, the balance will be \$26,049. That will give us enough to purchase the truck outright for \$209,000.00. Vin Wallace questioned if the plan was to purchase two trucks in one year, how did that happen. Chairman Edwards directed the question to the Director of Public Works, Leigh Nichols. Mr. Nichols gave a little history of the fire of 1989 where all trucks were lost but one. He explained the two trucks that are being replaced. The first one is 10-wheeler that is 16 years old with over 160,000 miles on it and the second one is also a 10-wheeler which is 14 years old with over 112,000 miles on it. He could not explain what happened but he did state that we own five trucks and every two years we should be buying a new truck. That way they still have a good trade in value to them when we get rid of them. Mr. Wallace's question was answered. Mr. Blackwood stated that the mileage on those trucks is nothing if the vehicle is taken care of, serviced and washed. He gave an example and stated we should get 25 years out of each truck. Chairperson Edwards asked Mr. Nichols to state what the maintenance issues are with these two trucks. Mr. Nichols explained the how these trucks are out every snowstorm and they are running at 200,000 rpms. Most trucks will run at 117,000 rpms but these have equipment on the that make them run high but this is industry standards. Mr. Edwards was requesting a list of items and costs of repairs for these vehicles to explain why they should be replaced. Mr. Nichols explained last year they went over on the maintenance budget by 200%. The older the trucks the harder

it is to find parts for them. Municipal standards are trucks should last 7-12 years. If we purchase one truck every two years we are getting 10 years on each vehicle. Mr. O'Connor stated that most towns do not have 10-wheelers. They get along just fine with 6-wheelers. Mr. Blackwood pointed out which roads need to be done and why are they fixing ditches when they should be hauling sand in the summer. Mr. Nichols responded saying these trucks are run five days a week all year long and they have to fix ditches to make the paved roads last longer.

**Article 9:** To see if the Town will vote to raise and appropriate the sum of Two Hundred Nine Thousand Dollars (\$209,000) to purchase a new 10-wheel Highway Department Truck with all season dump body and plow equipment, and to further authorize the use of December 31, 2017 unassigned fund balance with no amount to be raised from taxes. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-2.

The article was read by the moderator. Chairman Edwards made a motion to move the article. Mr. Avellani seconded the motion. Mr. Edwards spoke to the article. With Warrant Article #8 and this Warrant Article we will be able to replace the 2002 and the 2004 trucks. Ms. Teresa Williams asked what the amount was to the unassigned fund balance currently. Ms. Kelley Collins said it was around \$1 million unaudited. There was no further discussion.

**Article 10:** To see if the Town will vote to change the purpose of the "Bridge Construction Capital Reserve Fund established in Article 14 of the 1995 Town Warrant from: "...for the purpose of bridge construction" to: "for the purpose of studying, evaluating, planning, engineering, repairs and construction of municipal bridges." Furthermore, to name the board of selectmen as agents to expend the fund. (2/3<sup>rd</sup> majority required)

The article was read by the Moderator. Ms. Connie Twombly made a motion to move the article. Mr. Avellani seconded the motion. Ms. Twombly spoke to the motion. This is added language with the intent of hiring engineers to evaluate and make recommendations on repairs, rehab and maintenance of all the towns seven bridges. Mr. O'Connor stated a clerical error and Ms. Collins stated another clerical error. A motion was made by Ms. Twombly to make these corrections and seconded by Mr. Edwards. The motion passed. No further discussion.

**Article 11:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Bridge Construction Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 11-0. (Majority vote required).

The article was read by the Moderator. Ms. Twombly made the motion to move the article. Mr. Avellani seconded the motion. Ms. Twombly spoke to the motion. As of December 31, 2017, there is \$49,157.00 in the Bridge Capital Reserve Fund, plus there should be \$50,000.00 to \$60,000.00 left from the SB 38 Highway Block Grant additional funds. With this warrant article that would leave approximately \$130,000.00.00 in this fund. There was no further discussion.

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand Dollars (\$39,000) to be added to the Ambulance Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Ms. Twombly moved the article. Mr. Avellani seconded the motion. Ms. Twombly stated as of December 31, 2017 there is \$45,981.00 in the Ambulance Capital Reserve Fund. This is a recommendation from Chief Nason. Chief Nason explained that this is the rotation to purchase a new ambulance every five years. No further discussion.

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be added to the Fire Truck Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Ms. Twombly made a motion to move the article and Mr. Avellani seconded the motion. Ms. Twombly stated that as of December 31, 2017 there is \$146,952.00 in the Fire Truck Capital Reserve Fund. This is a recommendation from Chief Nason. Chief Nason stated there are nine trucks in rotation in the Capital Improvement Plan and they are getting about 25 years out of each truck at this time. Mr. Wallace asked why there is an 87% increase from last year. Chief Nason responded by stating they go with the economy. Because the economy is better this year he put more money into it. Last year they purchased an ambulance so more money went into that fund last year so more money is going in this fund this year. The Moderator asked the Chief if this is more than normal and the Chief responded it gets spiked a bit more when they are getting ready to make a purchase. No further discussion.

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Highway Heavy Equipment Capital Reserve Fund previously established. This appropriation is recommended by the Board of



Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

This article was read by the Moderator. Mr. Edwards made a motion to move the article. Mr. Avellani seconded the motion. Mr. Edwards stated that as of December 31, 2017 there is \$53,311.00 in Highway Heavy Equipment Capital Reserve Fund. This is the recommendation of Department of Public Works Director Leigh Nichols. Mr. Nichols stated this is to build up the fund. An excavator was purchased last year. Mr. Nichols introduced Seth Garland. Mr. Garland is the foreman and has been the Chief Maintenance Engineer. Mr. Bruce Rich asked about the next piece of equipment that needs to be purchased. Mr. Garland responded by stating the 2003 front end loader is having transmission problems. Mr. Wallace asked about an inventory list on all equipment and he also asked about GPS in the newer vehicles. Mr. Garland responded by stating the new trucks will be equipped with GPS. Mr. Nichols has a current list of the inventory with the mileage on each. He only brought 10 copies to share with those that are interested. No further discussion

**Article 15:** To see if the Town will vote to raise and appropriate the sum of Thirty-Two Thousand One Hundred Twenty-Five Dollars (\$32,125) to be added to the Invasive Species Expendable Trust Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Mr. Avellani moved the article and Ms. Twombly seconded it. Mr. Edwards explained that as of December 31, 2017 there is \$3,367.00 in the Invasive Species ETF. The requests are: Great East Lake \$4,375.00, Lovell Lake \$3,875.00, Pine River Pond \$3,000.00, Province Lake \$3,375.00, Balch Lake \$7,500.00 and Belleau Lake \$10,000.00. Belleau Lake has the most

issues and gets the most money. Mr. Moderator asked if the Town receives any funds from the State. Mr. Howie Knight explained that the Lake Host programs are funded by the Town. That is when there are people there to check the boats as they come in and out of the water. NH Lake Associations also gives grants.

**Article 16:** To see if the Town will vote to raise and appropriate the sum of Thirty-Seven Thousand Dollars (\$37,000) to be added to the Police Cruiser Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The article was read by the Moderator. Mr. Edwards moved the article and Mr. Avellani seconded the motion. Mr. Edwards explained as of December 31, 2017 there was \$332.00 in the Police Vehicle Capital Reserve Fund. This is a request made by Chief Fifield. The Chief explained that they purchase one cruiser a year and it maintains their fleet. The fleet is in pretty good shape. The next vehicle to be purchased will be another SUV. They have been the most versatile. Mr. Moderator asked if everything in the fleet was all wheel drive and the Chief responded not yet but all wheel drive does help. No further discussion.

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be added to the Technology Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Mr. Avellani moved the article. Mr. Edwards seconded the motion. Mr. Edwards explained on December 31, 2017 there was \$1,393.00 in the Technology Capital Reserve

Fund. The \$12,000.00 request will cover replacing five systems and providing a ceiling mount wireless access point. Ms. Collins explained that we have a CIP for replacement desk top computers and this is a continuation of the Capital Improvement Plan. We hire a third-party IT company that takes care of all our computers for us. She stated that the town has two servers and one will need to be replaced in 2019. That is why there is more money budgeted for 2018 to get more computers done in 2018. No further discussion.

**Article 18:** To see if the Town will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to be added to the Town Hall Improvement Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

This article was read by the Moderator. Mr. Avellani made a motion to move the article. Mr. Edwards seconded the motion. Mr. Edwards explained that December 31, 2017 there was \$1,346.00 in the Town Hall Improvement Capital Reserve Fund. This \$7,500.00 will help us reconfigure the Selectmen's office space. He explained that counters need to be raised for security reasons. No further discussion

**Article 19:** To see if the Town will vote to raise and appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to be added to the Highway Construction Project Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen, by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

The Moderator read the article. Mr. Edwards moved the article. Mr. Avellani seconded the motion. Mr. Edwards

stated that as of December 31, 2017 there was \$51,304.00 in this fund. The Director of Public Works should have a plan of repairs and paving. Mr. Nichols explained that they are planning on doing an eighth of an inch overlay over the Pine River Pond Road. Mr. Chris Allen asked if there was a master plan on which roads are due to be repaired and is it available to the public. Mr. Nichols responded he is working on his predecessor's five-year plan and he can get it on the website. Mr. Blackwood asked how much road will get paved this year. Mr. Nichols responded just Pine River Pond Road which is 3.58 miles. Mr. Blackwood explained that it costs \$8,000.00 a mile and with 68 miles of town roads we will fall far behind at this rate. He made a motion taking the money out of Article 8 and Article 9 and putting it all in Article 19 for a total of \$649,000.00. Mr. Relf Fogg seconded the motion for discussion. Mr. Nichols stated that without the new trucks it will be very difficult to get the job done. Ms. Collins explained that she and Ms. Twombly took a class about road repairs this past year. There has been discussion of the needs of the roads between Mr. Nichols and the Selectmen. There is a need to inventory the roads and the needs of the roads and have a plan and will be getting into this more in the next year or two. Mr. Fogg asked if the town paves or do we hire it out. Mr. Edwards explained the paving is hired out but the preparation is done by the town. Mr. O'Connor noted that Route 153 and Route 109 are State maintained roads. Mr. Dennis Miller wanted to point out that back years ago we were spending \$300,000.00 each year but during the recession it was reduced and now it is time to start spending more money on our roads. Mr. Mankus explained where he has seen how bad these trucks are and need to be replaced. Mr. Avellani wants the voters to know that the \$399,000.00 is raised by tax payers. Mr. Wallace stated to not replace either truck would be a mistake. There was

discussion on if we really need to purchase 10-wheelers verses 6-wheelers. There was also discussion on clarifying where the funds are coming from and also the weight of the trucks on our roads. Mr. Edwards clarified that the \$209,000.00 would come out of the unassigned fund balance for Article 9 if we move that amount to Article 19 it does not come out of unassigned fund balance it will come out of tax payer money. Mr. O'Connor and Mr. Knight both commented on where the money could come from and what it can be used for. Ms. Collins decided to go and get the original paperwork that states what the money can be used towards. Mr. Dube asked if they got one truck which one would they want to get. Mr. Nichols responded they will do the best they can with whatever they receive. Ms. Collins said the Expendable Trust Fund was established in 2014 for Highway Construction Projects. The Moderator then reads the amended article and takes a vote. The motion failed. There was no further discussion.

**Article 20:** To see if the Town will vote to raise and appropriate the sum of Fifty-Four Thousand Dollars (\$54,000) to purchase six (6) body cameras for patrol officers and five (5) integrated cameras for police vehicles. This includes a new dedicated server for the camera system and its installation, installation of the cameras in the vehicles and expected administrative costs associated with data maintenance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the cameras are operational or December 31, 2019, whichever is sooner. This appropriation is recommended by the Board of Selectmen, by a vote of 3-0, and recommended by the Budget Committee by a vote of 11-0. (Majority vote required).

The Moderator read the article. Mr. Avellani made a motion to move the article. Ms. Twombly seconded the motion. Chief Fifield explained that this is a one-time cost. The law has changed so body cameras are now allowed and most Police Departments are using them. These will work with the cameras that are in the vehicles now. The film will be stored. Mr. Allen questioned the life expectancy of these cameras Chief Fifield responded that they should last ten years or more. There was discussion on the storage on the server. There was no further discussion.

**Article 21:** To see if the Town will vote to raise and appropriate the sum of Eighteen Thousand Five Hundred Dollars (\$18,500) to be added to the Assessing Statistical Update Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 8-0-1. (Majority vote required).

The Moderator read the article. Mr. Avellani made a motion to move the article. Mr. Edwards seconded the motion. Mr. Edwards explained that as of December 31, 2017 there was \$26,359.00 in this fund. Mr. Edwards asked Ms. Cindy Bickford to explain this. Ms. Bickford explained that 2018 will be an update on evaluations and the Board of Assessors would like a full field evaluation done. There was no further discussion.

**Article 22:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Greater Wakefield Resource Center Building Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by

a vote of 9-0. (Majority vote required).

The Moderator read the article. Ms. Twombly moved the article and Mr. Avellani seconded the motion. Ms. Twombly explained that December 31, 2017 there was \$4,670.00 in this Capital Reserve Fund. Our contract requires that the Town maintain the outside of the building and any emergency capital repairs. There was no further discussion.

At this time the Moderator checked with the Town Council and decided to review Article 24 before Article 23.

**Article 24:** To see if the Town will vote to authorize the Board of Selectmen to acquire the park known as Turntable Park from the State of New Hampshire and to further vote to raise and appropriate \$1500 for administrative costs relative to this real estate transfer. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Park is transferred to the Town or until December 31, 2019, whichever is sooner. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 11-0. (Majority vote required).

The Moderator read the article. Mr. Avellani made a motion to move the article. Ms. Twombly seconded the motion. Mr. Edwards explained the process has been started for obtaining Turn Table Park from the State of NH. The \$1,500.00 will cover the paperwork, etcetera required for the transfer. Mr. Relf Fogg asked if this will close the option for rail traffic, like a transportation line. Town Council responded that the railroad owns so much on each side of the track. This will give the Town the say on what is allowed

and not the State. Mr. Avellani made a motion to change the word appropriate to appropriation. Mr. Edwards seconded the motion. No further discussion.

**Article 23:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth herein, totaling \$5,073,405? Should this article be defeated, the default budget shall be \$4,744,095 which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 11-0. (Majority vote required).

The Moderator read the article. Mr. Edwards made a motion to move the article. Mr. Avellani seconded the motion. Mr. Dennis Miller asked to hear about the damage to the downstairs and asked if it will impact our budget. Mr. Edwards asked Ms. Collins to speak on it. Ms. Collins explained that there were two separate insurance claims from the freezing pipes on January 7<sup>th</sup> and January 8<sup>th</sup>. The expenses will include two \$1,000.00 deductibles and also two heaters that are needed for the front foyer and the stairway to downstairs where there is no heat at all. She went on to explain the damage and the quotes and materials that will be needed. Mr. Edwards explained a little more and noted that the heaters won't cost too much for the space they are going to be used for. Mr. Miller believes that by the time these two heaters get done with the labor it might be up around



\$10,000.00. He asked if we should put more money into the budget at this time. Ms. Collins stated she believed with the Town Hall Improvement line there is enough money to take care of it. Ms. Williams stated that it looks like the budget is up by 11% and asked what impact that will have on our taxes. Ms. Collins responded that there will be a town wide reevaluation this year and the market is better than it was when there was a town wide reevaluation five years ago. She also stated that the budget is up because they have hired three full time firefighters this year. The benefits are very expensive. Ms. Williams asked what was used this year from the unassigned fund balance to offset the taxes this year. Ms. Collins responded \$160,000.00 was used to offset the taxes. Mr. O'Connor pointed out that the fulltime firefighters don't start until later in the year and the budget will probably be going up next year. Mr. Relf Fogg asked if the budget fails and we have to go to the default budget will there be funds for the new hires. Ms. Collins stated that the Board of Selectmen would have to look at the budget again and decide but it probably would not be likely. Mr. Wallace asked about the increase for Animal Control and Ms. Collins explained he is working one more day each week. Mr. Wallace also asked about the proceeds from Parks and Rec. Ms. Collins explained that the Parks and Rec has a revolving fund. Parks and Rec raises money and puts it in the fund for other projects. She did not have the figures in front of her but offered Mr. Wallace to stop into her office next week and she will have them for him.

There was a motion to adjourn and a second. The meeting ended at 11:42am.

Respectfully Submitted,  
Valerie J. Ward, Town Clerk

## 2018 EMPLOYEE PAYROLL

EMPLOYEE	EARNINGS	EMPLOYEE	EARNINGS
Anderson, Patricia	\$140.06	Garnett, Jill	\$295.75
Avellani, Lino	\$1,562.55	Gauthier, Deborah	\$84.00
Bentz, Bart	\$3,360.00	Gemback, Leigha	\$2,540.25
Beveridge, Brad	\$52,348.70	Gore, Joseph	\$49,528.89
Bickford, Cynthia	\$59,624.88	Gregoire, Megan	\$4,270.50
Bodah, Antoinette	\$36,260.88	Griffin, Brock	\$982.64
Boggs, Eric	\$236.08	Hall, Alyssa	\$35,219.77
Bookholz, Russell	\$22,187.63	Haskell, Rhodie	\$6,038.68
Boucher, Jacob	\$37,138.10	Huestis, Dalton	\$31,417.46
Brackett, Patricia	\$728.00	Jendrock, Brandon	\$51,750.53
Briggs, Claire	\$57,465.01	Jenner, Nicholas	\$130.80
Bruno, Francis	\$48,332.33	Johnson, Jason	\$2,264.60
Burkett, Joseph	\$31,788.88	Kinville, Caleb	\$5,560.41
Capone Muccio, A	\$584.00	Kirkwood, Kayla	\$2,524.41
Cawlina, Barbara	\$130.73	Knight, Robin	\$89.64
Champaigne, Reb	\$1,503.43	Laferrier, Richard	\$23,539.29
Charest, Nancy	\$106.45	Landry, David	\$36,119.08
Chase, Kellie-Ann	\$347.50	Laughy, Michael	\$48,441.41
Cherry, Trevor	\$57,275.79	Libby, Dawson	\$4,887.94
Chouinard, Derek	\$18.16	Libby, Steven	\$1,503.64
Colbath, Priscilla	\$54.16	MacDonald, Michelle	\$42,030.78
Collins, Kelley	\$76,142.78	Major, Loghan	\$16,386.85
Collins, Mary	\$41.09	Marcoux, Amber	\$605.27
Cools, Cassandra	\$814.00	Marsh, Duane	\$10,335.52
Correia, Edward	\$46,443.87	Martino, Matthew	\$56,520.42
Cotreau, David	\$396.86	McKellar, Jaden	\$4,800.40
Cotreau, Dawson	\$114.50	McMullen, Stephen	\$53,200.48
Cotton, Charles	\$44,512.04	Meagher, Elaine	\$110.19
DesRoches, Judith	\$41.09	Miller, Dennis	\$729.19
DesRoches, Richard	\$132.59	Mitchell, Brock	\$22,165.52
Edwards, Richard	\$624.99	Mix, Thomas	\$622.00
Favorite, Evan	\$525.00	Moore, Michael	\$3,459.94
Fifield, Kenneth	\$42,022.34	Morrill, Laurel	\$4,035.00
Flayhan, Jean	\$171.81	Morse, Julia	\$3,061.53
Fogg, Arlene	\$25,058.50	Mulkern, Larissa	\$1,933.92
Fogg, Nathan	\$12,308.48	Mullen, Joan	\$641.07
Frechette, Donald	\$9,397.50	Nason, Todd	\$19,883.36
Garland, Seth	\$57,109.71	Nicholas, Celeste	\$107.25

EMPLOYEE	EARNINGS	EMPLOYEE	EARNINGS
Nichols, Angie	\$48,480.31	Tapley, Joshua	\$46,239.33
Nichols, Leigh	\$40,235.85	Thompson, Timothy	\$10,790.00
Nirgianakis, Nicholas	\$1,487.50	Trepanier, Courtney	\$3,040.92
Norton, John	\$31,352.88	Twombly, Connie	\$2,500.00
Okoniewski, Michael	\$29,402.78	Tyler, Dennis	\$600.00
Palaima, John	\$36,554.81	Ventura, John	\$72,594.51
Pare, Ian	\$3,871.89	Vinagro, Victor	\$39,046.04
Parsons, Scott	\$44,447.71	Waldron, Christopher	\$60,158.67
Passariello, Bridget	\$28,443.81	Wallace, Vinton	\$1,250.00
Paul, Jeanne	\$25,571.67	Walsh, Michael	\$517.56
Paul Jr, Kenneth	\$6,549.42	Ward, John	\$249.39
Paul Sr, Kenneth	\$1,225.01	Ward, Robert	\$1,170.18
Perkins, Andrew	\$3,097.40	Ward, Valerie	\$51,407.17
Petsche, Steven	\$1,122.76	Welman, Jared	\$68,302.32
Pevear, Frank	\$35,529.78	Williamson, Janet	\$3,980.74
Pierce, Jared	\$13,270.76	Winn, Warren	\$51,381.46
Robinson, Wayne	\$57,321.46	Wood, Monique	\$26.15
Rowan, Deborah	\$444.00	Worster, Jason	\$850.28
Runnels, Jane	\$4,135.04	Zabkar, Holly	\$2,346.01
Sammarco, Gary	\$48,661.29	Zacher, Rose	\$82.01
Scala, Dino	\$200.00		
Scala, John	\$2,725.78		
Schnurbush, Barbara	\$35,151.32		
Silcocks, Davis	\$6,240.22		
Soucy, Michael	\$53,160.66		
Spaulding, Diana	\$1,133.25		
St. Pierre, Anastasia	\$2,310.50		
Stephen, William	\$5,995.92		
Stevens, George	\$7,848.75		
Stewart, Rosemary	\$600.00		



## Wakefield

### Summary Inventory of Valuation

**Reports Required:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**Note:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Rodney Wood (R.B. WOOD & ASSOCIATES)

Municipal Officials		
Name	Position	Signature
Kenneth S Paul	Board of Assessors	
Dennis Tyler	Board of Assessors	
Rosemary Stewart	Board of Assessors	

Preparer		
Name	Phone	Email
Rodney Wood	2076514768	rodneybwood@yahoo.com

Preparer's Signature



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<b>Land Value Only</b>	<b>Acres</b>	<b>Valuation</b>
1A Current Use RSA 79-A	11,597.95	\$1,017,708
1B Conservation Restriction Assessment RSA 79-B	141.49	\$9,057
1C Discretionary Easements RSA 79-C	0.00	\$0
1D Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F Residential Land	10,894.01	\$499,967,200
1G Commercial/Industrial Land	419.40	\$8,477,000
<b>1H Total of Taxable Land</b>	<b>23,052.85</b>	<b>\$509,470,965</b>
1I Tax Exempt and Non-Taxable Land	1,084.55	\$20,315,100

<b>Buildings Value Only</b>	<b>Structures</b>	<b>Valuation</b>
2A Residential		\$548,442,400
2B Manufactured Housing RSA 674:31		\$15,349,500
2C Commercial/Industrial		\$28,028,400
2D Discretionary Preservation Easements RSA 79-D	0	\$0
2E Taxation of Farm Structures RSA 79-F	0	\$0
<b>2F Total of Taxable Buildings</b>		<b>\$591,820,300</b>
2G Tax Exempt and Non-Taxable Buildings		\$22,288,400

<b>Utilities &amp; Timber</b>	<b>Valuation</b>
3A Utilities	\$16,887,700
3B Other Utilities	\$0
4 Mature Wood and Timber RSA 79:5	\$0
<b>5 Valuation before Exemption</b>	<b>\$1,118,178,965</b>

<b>Exemptions</b>	<b>Total Granted</b>	<b>Valuation</b>
6 Certain Disabled Veterans RSA 72:36-a	0	\$0
7 Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8 Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A Non-Utility Water & Air Pollution Control Exemption RSA 72:1	0	\$0
10B Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0

<b>11 Modified Assessed Value of All Properties</b>	<b>\$1,118,178,965</b>
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<b>Optional Exemptions</b>	<b>Amount Per</b>	<b>Total Granted</b>	<b>Valuation</b>
12 Blind Exemption RSA 72:37	\$15,000	4	\$60,000
13 Elderly Exemption RSA 72:39-a,b		18	\$1,108,000
14 Deaf Exemption RSA 72:38-b	\$0	0	\$0
15 Disabled Exemption RSA 72:37-b	\$0	0	\$0
16 Wood Heating Energy Systems Exemption RSA 72:70		9	\$9,000
17 Solar Energy Systems Exemption RSA 72:62		5	\$34,400
18 Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19 Additional School Dining/Dorm/Kitchen Exemptions RSA 72:2		0	\$0
<b>20 Total Dollar Amount of Exemptions</b>			<b>\$1,211,400</b>
<b>21A Net Valuation</b>			<b>\$1,116,967,565</b>
<b>21B Less TIF Retained Value</b>			<b>\$0</b>
<b>21C Net Valuation Adjusted to Remove TIF Retained Value</b>			<b>\$1,116,967,565</b>
<b>22 Less Utilities</b>			<b>\$16,887,700</b>
<b>23A Net Valuation without Utilities</b>			<b>\$1,100,079,865</b>
<b>23B Net Valuation without Utilities, Adjusted to Remove TIF Retained Value</b>			<b>\$1,100,079,865</b>



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**Utility Value Appraiser**

GEORGE E. SANSOUCY

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$2,078,900
PSNH DBA EVERSOURCE ENERGY	\$14,808,800
	<b>\$16,887,700</b>



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<b>Veteran's Tax Credits</b>	<b>Limits</b>	<b>Number</b>	<b>Est. Tax Credits</b>
Veterans' Tax Credit RSA 72:28	\$500	287	\$139,750
Surviving Spouse RSA 72:29-a	\$2,000	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	24	\$48,000
All Veterans Tax Credit RSA 72:28-b	\$500	35	\$17,000
		<b>346</b>	<b>\$204,750</b>

**Deaf & Disabled Exemption Report**

<b>Deaf Income Limits</b>	
<b>Single</b>	\$0
<b>Married</b>	\$0

<b>Deaf Asset Limits</b>	
<b>Single</b>	\$0
<b>Married</b>	\$0

<b>Disabled Income Limits</b>	
<b>Single</b>	\$0
<b>Married</b>	\$0

<b>Disabled Asset Limits</b>	
<b>Single</b>	\$0
<b>Married</b>	\$0

**Elderly Exemption Report**

First-time Filers Granted Elderly  
Exemption for the Current Tax Year

<b>Age</b>	<b>Number</b>
<b>65-74</b>	1
<b>75-79</b>	0
<b>80+</b>	1

Total Number of Individuals Granted Elderly Exemptions for the Current Tax  
Year and Total Number of Exemptions Granted

<b>Age</b>	<b>Number</b>	<b>Amount</b>	<b>Maximum</b>	<b>Total</b>
<b>65-74</b>	7	\$46,000	\$322,000	\$322,000
<b>75-79</b>	2	\$62,000	\$124,000	\$93,000
<b>80+</b>	9	\$77,000	\$693,000	\$693,000
	<b>18</b>		<b>\$1,139,000</b>	<b>\$1,108,000</b>

<b>Income Limits</b>	
<b>Single</b>	\$20,000
<b>Married</b>	\$30,000

<b>Asset Limits</b>	
<b>Single</b>	\$150,000
<b>Married</b>	\$150,000

**Has the municipality adopted Community Tax Relief Incentive? RSA 79-E**

**Adopted?** No

**Number of Structures:**

**Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H**

**Adopted?** No

**Number of Properties:**

**Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G**

**Adopted?** No

**Number of Properties:**



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<b>Current Use RSA 79-A</b>	<b>Total Acres</b>	<b>Valuation</b>
Farm Land	506.06	\$199,130
Forest Land	7,771.26	\$671,329
Forest Land with Documented Stewardship	2,874.04	\$138,382
Unproductive Land	72.70	\$1,500
Wet Land	373.89	\$7,367
	<b>11,597.95</b>	<b>\$1,017,708</b>

**Other Current Use Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	5,551.26
Total Number of Acres Removed from Current Use During Current Tax Year	<b>Acres:</b>	10.83
Total Number of Owners in Current Use	<b>Owners:</b>	162
Total Number of Parcels in Current Use	<b>Parcels:</b>	326

**Land Use Change Tax**

Gross Monies Received for Calendar Year		\$16,750
Conservation Allocation	<b>Percentage:</b> 100.00 %	<b>Dollar Amount:</b> \$0
Monies to Conservation Fund		\$16,750
Monies to General Fund		\$0

**Conservation Restriction Assessment Report RSA 79-B**

	<b>Acres</b>	<b>Valuation</b>
Farm Land	7.00	\$2,975
Forest Land	134.49	\$6,082
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	<b>141.49</b>	<b>\$9,057</b>

**Other Conservation Restriction Assessment Statistics**

Total Number of Acres Receiving 20% Rec. Adjustment	<b>Acres:</b>	128.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	<b>Acres:</b>	0.00
Owners in Conservation Restriction	<b>Owners:</b>	3
Parcels in Conservation Restriction	<b>Parcels:</b>	4





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Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
This municipality has no Discretionary Preservation Easements.				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
This municipality has no TIF districts.					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186	\$0.00	0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
This municipality has not adopted RSA 72:74 or has no applicable PILT sources.	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
The Frisbie Foundation	\$11,948
	<b>\$11,948</b>

## SCHEDULE OF TOWN PROPERTY - 2018

Town Hall, land and buildings	<b>\$1,985,000</b>
<i>2 High Street</i>	
Public Safety Building, land and buildings	<b>\$2,713,700</b>
<i>2017 Wakefield Road</i>	
Fire Department, land and buildings	
Union	<b>\$ 108,100</b>
<i>236 Main Street</i>	
Sanbornville (included in Public Safety Building)	
East Wakefield	<b>\$ 199,800</b>
<i>21 Sanborn Road</i>	
	<b>\$ 307,900</b>
Highway Department, land and buildings	
<i>1488 Wakefield Road</i>	<b>\$ 323,700</b>
Parks and Recreation	
Annex Bldg (Parks & Rec)	<b>\$ 192,100</b>
<i>132 Meadow Street</i>	
Town Beach	<b>\$ 397,500</b>
<i>1 Cemetery Road</i>	
Sanbornville Playground	<b>\$ 29,500</b>
	<b>\$ 619,100</b>
Sewer Plants and facilities	<b>\$ 111,400</b>
<i>(1685 White Mtn. Highway - sewer plant and two lift stations located at 35 Meadow Street &amp; 2392 White Mountain Highway)</i>	
Landfill, land and buildings	<b>\$ 209,800</b>
<i>330 Rines Road</i>	
All lands and buildings acquired through	
Tax collector's deed	<b>\$ 736,700</b>
All other property	<b>\$ 3,688,100</b>
	<b><u>\$10,695,400</u></b>

**2018 ANNUAL TREASURER'S REPORT**

<b>GENERAL FUND</b>									
<b>BALANCE AS OF DECEMBER 31, 2017</b>									
(TD Bank and Profile Bank)								4,526,735.90	
<b>2018 REVENUE:</b>									
PROFILE & TD DEPOSITS (Tax Collector, Town Clerk & Bookkeeper)								15,284,435.79	
PROFILE & TD DEPOSITS - CREDIT CARDS								1,287,380.69	
TD BANK INTEREST								2,373.87	
TD BANK TRANSFERS IN (From Various Town Funds, Deposits & C/C)								11,903,695.94	
TD BANK Bank Error Cashing Checks Adjustment								0.00	
<b>TOTAL</b>									33,004,622.19
<b>2018 EXPENSES:</b>									
SELECTMEN ORDERS PAID									(16,214,704.96)
PROFILE BANK AND TD BANK SRV CHRGR, RET'D CHECK FEES & CHECK PRINT FEE									(1,007.33)
PROFILE AND TD BANK RETURNED CHECKS									(27,989.02)
PROFILE BANK TRANSFERS TO TD BANK									(12,407,000.00)
PROFILE AND TD BANK MISC ADJS DUE TO BANK ERRORS									0.00
<b>BALANCE AS OF DECEMBER 31, 2018</b>									4,353,920.88

Profile Bank Balance as of 12/31/18						69,984.76		
TD Bank Balance as of 12/31/18						4,283,936.12		
<b>TOTAL BANK BALANCES AS OF DECEMBER 31, 2018</b>								<b>4,353,920.88</b>
*****								*****
<b>WAKEFIELD PARKS &amp; RECREATION TD BANK FUND</b>								
<b>BALANCE AS OF JANUARY 1, 2018</b>								<b>\$68,398.82</b>
TRANSFERS IN (From Various Town Funds)						138,331.50		
TRANSFERS OUT (To Various Town Funds)						(119,489.97)		
INTEREST						578.41		
<b>BALANCE AS OF DECEMBER 31, 2018</b>								<b>\$87,818.76</b>
*****								*****
<b>WAKEFIELD CONSERVATION TD BANK FUND</b>								
<b>BALANCE AS OF JANUARY 1, 2018</b>								<b>\$194,297.77</b>
TRANSFERS IN (From Various Town Funds)						5,255.00		
TRANSFERS OUT (To Various Town Funds)						(333.00)		
INTEREST						1,415.06		
<b>BALANCE AS OF DECEMBER 31, 2018</b>								<b>\$200,634.83</b>

[illegible]



[illegible]

*****									
<b>POLICE FORFEITURE TD BANK FUND</b>									
<b>BALANCE AS OF JANUARY 1, 2018</b>									<b>\$0.00</b>
TRANSFERS IN (From Various Town Funds)								<b>6,915.83</b>	
TRANSFERS OUT (To Various Town Funds)								<b>0.00</b>	
INTEREST								<b>11.89</b>	
<b>BALANCE AS OF DECEMBER 31, 2018</b>									<b>\$6,927.72</b>
*****									
Respectfully Submitted,									
Laurel A. Morrill, Treasurer									
Jeanne Paul, Deputy Treasurer									



## **TOWN CLERK REPORT**

Election Day 2018 there was 30 inches of snow. We were told by the Secretary of State that we cannot postpone any election, as we had done the year before. Voters were anxious to vote early when they learned about the storm. At the time, one could not request a ballot because of the weather. Since then, the State has changed the rules and you may notice on the new request forms for absentee ballots, one can now request a ballot due to bad weather. The November Election had quite a turnout with 82% of our registered voters coming out to vote. It was quite a sight to see the line going down the stairs and out the door.

In 2019 there will be only one election but in 2020 there will be four elections. Sample Ballots and Absentee Ballot Request Forms will always be on the Wakefield website. We also post results on the website before we go home after an election. Service members and US citizens living abroad can get their ballot request forms from the NH Secretary of State's office website. They send us the request once, and they receive ballots for every election they qualify to vote.

This office has done Hunting and Fishing licenses here for many years. As of October 2018, we now register OHRV (Off Highway Recreational Vehicles). It does not bring a lot of revenue to the Town but it was done as a convenience for our residents. We also switched credit card companies. Our previous company charged a fee of 2.95% and was going up to 3.5%. The new company charges 2.79%.

The Town Clerk's office collected a considerably larger amount of money than the previous year. Vehicle registrations are based upon 'the list price when new'. The prices of new vehicles have raised the amount that is processed in this office. When purchasing a vehicle, the Wakefield website can help you get an estimate on how much it will cost to register the vehicle. That is a great tool for our customers. In July the State of NH decided that the Town Clerk's can once again issue vanity plates.

I believe the state was losing too much money by having customers go to the DMV for an initial passenger plate. It's nice to have it back where it belongs.

Respectfully submitted,  
Valerie J. Ward, Town Clerk

# TOWN CLERK'S REPORT

## FOR THE YEAR ENDING DECEMBER 31, 2018

Auto and Boat Permits (710 boats registered 2018)	\$1,069,176.47
State Motor Vehicle Fees	\$ 442,353.95
Titles	\$ 2,854.00
Municipal Agent Fee	\$ 29,631.00
Vital Records	\$ 4,885.00
Dog Licenses	\$ 8,673.00
Animal Control Fines	\$ 2,213.00
Fish & Game	\$ 3,727.50
Marriage Licenses	\$ 1,600.00
UCC Filing	\$ 695.00
Pole Licensing Fees	\$ 120.00
Mailing Fees	\$ 2,469.00
Misc	\$ 0.00
2017 Redeemed NSF Checks	\$ 679.20
NSF Bank Fees	\$ 90.00
NSF Penalty Fees	\$ 200.00
Redeemed NSF Checks	\$ 3,943.66
Candidates Filing Fees	\$ 2.00
<b>Total Payments to Treasurer</b>	<b>\$1,573,312.78</b>

## TAX COLLECTOR'S REPORT

The Low & Moderate Income Homeowners Property Tax Relief program is offered annually. Eligible resident homeowners, regardless of age, receive relief from a portion of the State Education Tax, which is included in our property tax rate. The filing period is May 1<sup>st</sup> – June 30<sup>th</sup>. The forms will be available at the town hall by the end of April, provided the State funds the program. The Legislature will vote on this program in April. For more details, please contact my office.

The office accepts partial payments for taxes. Many people find it easier to make smaller payments more often rather than trying to save for a larger amount twice per year. If anyone is interested in taking advantage of this option, please feel free to contact my office to make arrangements.

As always, anyone having tax questions is encouraged to call the office. The telephone number is (603) 522-6205, extension 305.

**Visit [wakefield.nhtaxkiosk.com](http://wakefield.nhtaxkiosk.com) to view and pay your tax bill online.**

### 2018 Tax Rate \$11.26

Town	\$3.08
School	\$5.11
State Education	\$1.96
County	\$1.11

The office hours are:

Monday- Friday      8:30AM – 4:00PM

Respectfully submitted,  
Angie Nichols  
Tax Collector



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name

ANGIE

Last Name

NICHOLS

Street No.

2

Street Name

HIGH STREET

Phone Number

522-6205

Email (optional)

taxcollector@wakefieldnh.com



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Debits</b>					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2017	Year: 2016	Year: 2015
Property Taxes	3110		\$809,727.72	\$500.00	
Resident Taxes	3180				
Land Use Change Taxes	3120		\$525.00		
Yield Taxes	3185				\$250.74
Excavation Tax	3187				
Other Taxes	3189		\$8,576.90	\$4,850.99	\$1,152.69
Property Tax Credit Balance		(\$220,246.26)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2017	
Property Taxes	3110	\$12,347,442.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$21,255.00		
Yield Taxes	3185	\$22,466.39	\$28,431.27	
Excavation Tax	3187			
Other Taxes	3189	\$17,612.02	\$24,813.65	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2017	2016	2015
Property Taxes	3110	\$6,871.11			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$9,347.29	\$61,386.25	\$444.18	\$146.20
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$12,204,747.55</b>	<b>\$933,460.79</b>	<b>\$5,795.17</b>	<b>\$1,549.63</b>



New Hampshire  
Department of  
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2017	Prior Levies 2016	2015
Property Taxes	\$11,419,778.29	\$589,602.53		
Resident Taxes				
Land Use Change Taxes	\$10,388.33	\$290.68		
Yield Taxes	\$20,389.87	\$26,571.16		
Interest (Include Lien Conversion)	\$9,077.29	\$54,285.75	\$444.18	\$146.20
Penalties	\$270.00	\$7,100.50		
Excavation Tax				
Other Taxes	\$13,974.72	\$26,142.67	\$3,883.26	\$540.24
Conversion to Lien (Principal Only)		\$213,247.12		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2017	Prior Levies 2016	2015
Property Taxes	\$1,289.00	\$10,108.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$2,076.52			
Excavation Tax				
Other Taxes				
Current Levy Deeded	\$941.00			



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$782,165.92		\$500.00	
Resident Taxes				
Land Use Change Taxes	\$10,866.67	\$234.32		
Yield Taxes		\$1,860.11		\$250.74
Excavation Tax				
Other Taxes	\$3,637.30	\$4,017.95	\$967.73	\$612.45
Property Tax Credit Balance	(\$70,107.36)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$12,204,747.55</b>	<b>\$933,460.79</b>	<b>\$5,795.17</b>	<b>\$1,549.63</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$735,005.83</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$312,565.64</b>





**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year			\$204,952.63	\$122,854.62
Liens Executed During Fiscal Year		\$243,898.91		
Interest & Costs Collected (After Lien Execution)		\$1,829.46	\$18,074.56	\$40,288.15
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$245,728.37</b>	<b>\$223,027.19</b>	<b>\$163,142.77</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions		\$42,652.35	\$95,792.36	\$111,783.96
Interest & Costs Collected (After Lien Execution) #3190		\$1,829.46	\$18,074.56	\$40,288.15
Abatements of Unredeemed Liens			\$227.36	\$2,644.55
Liens Deeded to Municipality		\$2,218.48	\$2,263.21	\$1,558.25
Unredeemed Liens Balance - End of Year #1110		\$199,028.08	\$106,669.70	\$6,867.86
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$245,728.37</b>	<b>\$223,027.19</b>	<b>\$163,142.77</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$735,005.83</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$312,565.64</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**WAKEFIELD (459)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Angie

Nichols

1/8/2019

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Angie Nichols - Tax Collector

Preparer's Signature and Title

## TOWN OF WAKEFIELD VENDOR HISTORY FOR 2018

<u>Vendor Name</u>	<u>Payments</u>	<u>Vendor Name</u>	<u>Payments</u>
2 Way Communications Svc	\$8,811.00	Ann V McLaughlin 2000 Fam Tr	\$1,365.00
A/D Instrument Repair Inc	\$504.00	Applied Industrial Technologies	\$1,802.06
A&B Locksmith Service LLC	\$610.00	Arrow International Inc	\$1,920.71
AAA Police Supply	\$2,954.00	ASCAP	\$348.00
AccuFund Inc	\$1,230.00	Atlantic Broom Service Inc	\$8,127.29
Acton Wakefield Watersheds	\$15,000.00	Atlantic Recycling Equipment	\$1,000.92
After Dark Cleaning Services	\$34,070.00	Atlas PyroVision Ent Group	\$7,500.00
Air Cleaning Specialists of NE	\$480.00	Avellani Restaurant Ent LLC	\$350.00
Airgas USA LLC	\$7,793.86	Avitar Associates	\$17,614.00
Aldecoa, Wendy	\$4.85	AWP Welding	\$5,880.00
All Traffic Solutions Inc	\$16,770.00	Axon Enterprise Inc	\$258.00
All Ways Accessible	\$1,020.00	BH Cameron Septic Service	\$16,916.20
Allen A Resort	\$750.00	Beckwith, Brenda	\$1,613.00
Almeida, Michael	\$750.00	Belleau Lake Property Owners	\$10,029.17
Alpine Environmental	\$32,540.00	Ben's Uniforms	\$9,509.72
Alistart	\$240.00	Bergeron Protective Clothing	\$9,578.98
Alton Motorsports Company	\$1,342.78	Bickford, Cindy	\$218.18
American Legion Emblem Sales	\$351.95	Bixby, Laurie	\$75.00
ANCO Signs & Stamps	\$27.00	Blacksmith Printing	\$823.15

<u>Vendor Name</u>	<u>Payments</u>	<u>Vendor Name</u>	<u>Payments</u>
Blast Party Rentals LLC	\$340.00	Carroll County Recreation	\$275.00
BLIMP	\$7,500.00	Carroll County Registry Deeds	\$1,426.22
Blue Book	\$42.95	Carroll County Treasurer	\$1,241,899.00
Blum Shapiro	\$545.00	CASA of NH	\$500.00
Bodah, Toni	\$178.86	CCRD	\$51.00
Bonnerie, Richard	\$16.00	CCRD L-Chip	\$25.00
Bookholz, Russell	\$1,222.22	Central NH VNA Hospice	\$12,000.00
Bosch, Ryan	\$1,239.00	Central Tire Co Inc	\$368.36
Breton, Richard	\$78.48	Certified Computer Solutions	\$31,454.40
Brocktalk Education	\$1,200.00	Chappell Tractor	\$80,290.62
Brox Industries Inc	\$3,740.62	Chief Supply Corp	\$193.25
BSN Sports	\$1,205.01	Children Unlimited Inc	\$1,500.00
Buell, Melanie	\$676.53	Cintas	\$5,200.98
Bushey, Gary	\$730.00	Cintas Corp No 2	\$536.18
Building & Grounds Supply	\$750.00	Cintas Fire Protection	\$496.91
CAI Technologies	\$9,032.00	City of Rochester	\$856.27
CN Brown	\$1,033.60	CivicPlus Inc	\$2,400.00
Calico Graphics	\$1,372.70	CJF Plumbing & Heating	\$365.00
Canney, Alfred	\$120.00	Clean Harbors Env Services	\$615.00
Cardinal Printing Company	\$397.86	Clearview Community TV Serv	\$34,000.00
Carroll County Assoc Ch Police	\$120.00	CLIA Laboratory Progra	\$150.00

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
CMA Engineers	\$124.27	Crowell's Painting & Drywall	\$5,750.00
CMP Home & Property Maint	\$31,000.00	Crowells Towing & Repair	\$16,097.80
Coheco Humane Society	\$50.00	Crystal Rock LLC	\$3,819.82
Cohen Steel Supply	\$4,708.60	Currier, Michael J	\$10.00
Colbath, Priscilla	\$28.45	Cynthia & Thomas Lulsdorf	\$132.89
Collins Sport Center Inc	\$6,054.79	Dale Crawford	\$202.20
Collins, Joseph	\$7.00	Dame Electric	\$1,201.67
Collins, Kelley	\$447.59	Damon, Phil	\$750.00
Collins, Paul	\$191.32	Dana Perkins	\$200.00
Color Coating Realty LLC	\$1,002.02	Dave's Towing	\$175.00
Comstar	\$11,889.59	David & Helen Wilbur	\$806.00
Conway Office Solutions	\$4,138.95	DeAngelis, Edward	\$112.20
Cooperative Electrical Systems	\$1,320.00	Dedham Sportsmen Center	\$1,175.00
Core & Main LP	\$2,773.20	Desjardins, Christopher	\$221.20
Cotton, Charles	\$50.00	Dexter, Cody N	\$185.80
Cowen, Charles	\$750.00	Diana Spaulding	\$51.36
Cowburn Heating AC	\$8,130.00	Dino Scala	\$60.00
CPRC Group	\$7,784.22	Diprizios Garage Inc	\$5,521.77
Craig Czepeye	\$500.00	Doddrell, Lynlee	\$15.00
Crawfords Logging & Firewood	\$4,200.00	Donovan Equipment Co Inc	\$4,289.19
Cremation Society of NH	\$750.00	Doors Done Right	\$1,498.00
Cross Roads House	\$1,000.00	Dowling Corporation	\$1,530.71

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Dubreuil, Stacey	\$25.00	Firstlight	\$1,293.62
Eastern Analytical Inc	\$2,886.50	Flip Tool Equipment Sales	\$9,000.00
Eckhoff, Steve	\$100.00	Fogg, Arlene	\$946.25
Ed Randall	\$300.00	Forest Pump & Filter Co	\$1,100.00
Edward Brown	\$7,860.00	Foster A Maxwell	\$29,236.50
Eldridge Transportation Serv	\$8,256.75	Frechette, Donald	\$5.03
Emergency Medical Products Inc	\$10,132.43	Freedom Printers LLC	\$561.34
Emergency Services Market	\$810.00	Freightliner of NH	\$738,682.41
EMSAR New England	\$420.00	French, Geraldine	\$144.50
Energized Line Construction LLC	\$3,050.00	GH Berlin Windward	\$2,686.68
Environmental Systems Res	\$400.00	G&K Services	\$2,787.08
Evans, Craig F	\$1,500.00	Gafney Library Inc	\$163,775.00
Everett J Prescott Inc	\$571.00	Galls LLC	\$162.26
EverSource Energy	\$92,698.32	Garland, Seth	\$360.00
FR Carroll	\$238,741.32	Garnett, Jill	\$58.85
Fail Safe Testing LLC	\$4,418.40	Gary Girouard	\$325.00
Family Future Security	\$1,080.00	Gaver, Bill	\$150.00
Farmington 500	\$2,801.50	GCR Tires and Service	\$7,733.16
Fastenal Company	\$5,881.02	GENH Basketball League	\$225.00
Fifield, Kenneth	\$90.00	Geoffrey & Leslie Browning	\$9.00
First Bankcard	\$63,603.08	George E Sansoucy PE LLC	\$9,750.00

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Gilmanton Youth Organization	\$125.00	Heidi and Brian Demott	\$1,007.11
Gore, Joseph	\$130.72	Howard P. Fairfield LLC	\$4,326.84
Grafix	\$843.21	Howard Systems	\$6,448.00
Grainger	\$8.23	Howe Two Lawncare & Lands	\$575.00
Granite State Gate Systems	\$180.00	Hubbard Consulting LLC	\$1,500.00
Granite State Glass	\$324.50	Hughes, William E	\$250.00
Granite State Minerals	\$108,041.44	Hunter, Bruce	\$785.00
Granite State Police Career Cou	\$250.00	IACP	\$150.00
Granite State Solar	\$150.21	IDS Identification Source	\$412.62
Great American Financial Serv	\$1,788.00	Industrial Protection Services	\$6,358.25
Great East Lake Impr Assoc	\$4,375.00	International Code Council	\$135.00
Greater Wakefield Resource Cent	\$30,050.00	Interware Development	\$1,290.00
Guillemette's Flooring LLC	\$16,458.27	Invoice Cloud	\$90.00
Gunstock Mountain Resort	\$940.00	Irving Energy	\$36,700.10
H.O.P. Sales and Service	\$3,990.00	Irving Oil Marketing	\$20,920.00
Hales Professional Turf Service	\$21,890.01	Irwin Automotive Group	\$30,636.43
Hall, Alyssa	\$1,295.44	Jason Tardy	\$675.00
Harts Auto Supply	\$546.23	Jefferson Solutions Inc	\$3,825.00
Hayward, Jen	\$35.00	Jeffery S Pesarik	\$1,200.00
Health Trust	\$485,739.52	Jerry Soucy	\$250.00
HEB Engineers Inc	\$16,247.60	Jessica Lee Mills & J A Mills	\$241.00

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
John D McInain	\$175.00	Lakes Region Fire Apparatus	\$6,743.66
Johnson Controls Fire Protect	\$482.83	Lakes Region Regional/NHCTCA	\$45.00
Johnson Paint & Wallpaper	\$379.52	Lakes Region Septic Service	\$1,970.00
Jordan Equipment Co	\$311.24	Lampron, James	\$750.00
JP Pest Services	\$768.00	Laney, Russ	\$150.00
Judith B Sargent & J S Bellinghieri	\$1,000.00	Laughey Sr, Michael	\$81.86
Justin Pihlajamaki	\$500.00	Lavertue, Linette	\$209.98
Kamco Supply Corp	\$1,454.13	Lee's Small Engines	\$698.00
Kanjabi 4 LLC	\$800.00	LHS Associates	\$4,858.75
KBK Systems & Interiors Inc	\$689.00	Life Safety Fire Protection	\$11,500.00
Kenney Communications	\$5,281.92	LifeSavers Inc	\$134.10
Kimball's Lowbed Service	\$1,150.00	Lilac Printing & Graphic Design	\$971.00
King Pine	\$6,157.00	Lindahl, Frederick	\$32.60
Kinville, Cathy	\$110.00	Linvingston, Rachel	\$514.58
Kitara, Inc	\$550.00	Logan, Mark	\$0.60
Knight Security Alarm Co Inc	\$1,685.00	Logico Properties LLC	\$700.00
Knights, Walter	\$20.89	Longmeadow Construction Inc	\$800.00
Knockerball No Conway & Arch	\$1,100.00	Longmeadow Farm	\$8,964.78
Kofile Technologies	\$2,228.00	Lovell Lake Association	\$3,875.00
L&E Electric Inc	\$824.00	Lovell Lake Food Center	\$1,600.03
L&P Electric LLC	\$190.27	Low Budget Auto	\$320.08



<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Lowes	\$2,553.32	Municipal Resources Inc	\$4,245.72
M&M Storage	\$329.50	Murphy, William Eric	\$100.00
MacDonald, Michelle	\$132.97	MyRecDept.Com	\$1,080.00
Mack, James	\$287.40	Nancy L Dee	\$2,790.00
Mailings Unlimited	\$6,503.93	National Trust for Historic Pres	\$45.00
Maine Oxy	\$2,239.53	NEACTC	\$35.00
Mal's Plumbing & Heating Inc	\$94.06	Networkfleet Inc	\$151.15
Martel Overhead Doors Inc	\$257.50	New England Assoc Chiefs Pol	\$60.00
Metropolitan Compounds Inc	\$1,837.98	New England Coach Inc	\$1,862.50
Mettler Toledo	\$3,460.72	New England Fools Inc	\$495.00
Middleton Building Supply	\$3,480.84	New England Ladder Testing Co	\$695.00
Miller, Gabrielle	\$1,258.12	New England State Police Info	\$100.00
Milton Pakrs & Rec Dept	\$300.00	New England Truck Tire	\$1,194.00
Mitchell, Brock	\$312.91	NEWWTA	\$500.00
MMJB Productions	\$450.00	NFPA	\$391.55
Morin Steel Inc	\$248.40	NH Assoc Chiefs of Police	\$200.00
Morrissey, Sydney	\$11.00	NH Assoc of Assessing Off	\$45.00
Morse, Julia	\$150.42	NH City & Town Clerks Assoc	\$40.00
Morton Salt Inc	\$3,756.12	NH Dept of Revenue Admin	\$10.00
Mr Drew and His Animals Too	\$218.00	NH DOT E-Zpass	\$7.40
Mulkern, Larissa	\$30.00	NH Electric Co-op	\$186.50

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
NH Fire Prevention Society	\$100.00	North Coast Services LLC	\$7,930.95
NH Fish & Game Department	\$10.50	North East Shoring	\$5,225.00
NH Fish and Game	\$3,430.00	North East Tire	\$1,431.08
NH Govt Finance Officers	\$70.00	Northeast Arbor Tec	\$1,200.00
NH Local Welfare Admin Assoc	\$15.00	Northeast Door Corp	\$1,772.00
NH Municipal Association	\$6,095.00	Northeast Resource Recovery	\$16,690.39
NH Recreation & Parks	\$210.00	Northern Human Services	\$4,300.00
NH Tax Collectors Association	\$95.00	Northern New England Teleph	\$995.00
NHACC	\$333.00	Norton, John	\$99.32
NHBOA	\$910.00	Nortrax, Inc	\$163.83
NHC&TCA Seacoast Region	\$50.00	NRRA	\$1,331.24
NHCTCA	\$73.00	Nutes Trading Post	\$390.68
NHLWAA	\$100.00	Office of Strategic Initiatives	\$55.00
NHMA	\$115.00	One Call Now	\$698.63
NHRPA	\$417.00	Onsite Drug & Alcohol Serv	\$132.84
NHRS	\$535,171.84	Oracle Management Group XII	\$5,007.78
NHTCA	\$254.00	Ossipee Aggregates	\$19,984.15
NHTCA/NHCTCA Joint Cert	\$260.00	Ossipee Concerned Citizens	\$14,982.00
Nichols, Angie	\$542.90	Ossipee Mountain Electronics	\$3,955.20
Nichols, Leigh	\$555.00	Ossipee Valley Mutual Aid	\$6,000.00
Norman Magic Productions	\$500.00	P2K Printing LLC	\$1,345.18

<u>Vendor Name</u>	<u>Payments</u>	<u>Vendor Name</u>	<u>Payments</u>
Pam Wiggan	\$545.76	Province Lake Association	\$3,375.00
Partsmaster	\$923.61	Psychological Resources	\$675.00
Passariello, Bridget	\$78.65	Purchase Power	\$552.69
Paul School	\$2,500.00	Quality Fire Protection	\$288.00
Paul, Jeanne	\$55.38	Quill Corporation	\$2,164.21
Penguin Management Inc	\$948.00	RB Wood & Associates	\$90,187.50
Perkins, Kevin	\$7.00	R&D Paving Inc	\$619.42
Personnel Concepts	\$12.92	Ransmeier & Spellman	\$1,665.00
Philip Kilkelly	\$120.00	Razillard, Ashley	\$30.00
Pike Industries Inc	\$4,343.64	Read, William	\$7.50
Pine River Pond Association	\$3,000.00	Red Door Title	\$1,718.00
Pioneer Manufacturing co	\$822.85	Red Jacket Mountain View	\$368.00
Pioneer Mechanical Inc	\$5,266.40	Reds Shoe Barn	\$967.96
Pitney Bowes	\$1,450.73	Reporting Systems Inc	\$1,420.00
Pontem Software	\$1,269.00	Reserve Account	\$2,000.00
Poore, Richard	\$329.24	Revolution United FC	\$100.00
Portland Glass	\$65.00	Rileighs Outdoor Décor	\$651.88
Power Up Generator Service	\$2,429.89	Riteprice Auto Sales	\$10,000.00
Powerplan	\$1,879.55	Robert A Pease Jr & Susan Hay	\$240.00
PRC Industrial Supply	\$579.72	Robert William Rodd Jr	\$3,600.00
Primex	\$100,076.00	Robinson, Wayne	\$843.43

<u>Vendor Name</u>	<u>Payments</u>	<u>Vendor Name</u>	<u>Payments</u>
Rochester Babe Ruth	\$50.00	Seacoast Security Inc	\$308.52
Rochester Ford	\$334.33	Sebastian Septic Service	\$85.00
Rochester Motorsports Inc	\$166.20	Sevigney, Amanda	\$25.00
Rochester Truck Repair	\$1,596.65	Share Corporation	\$372.12
Rowe, Jerry	\$721.00	Shea, Carroll	\$50.00
Roy Jr, Ray F	\$10.00	Sheepdog & Halligan	\$3,364.00
Ruel Sweeping Service LLC	\$2,040.00	Silva, Edward	\$65.00
SA McLean & Sons	\$950.00	SimplexGrinnell	\$1,654.70
Safe Sitter, Inc	\$105.00	Snap-on Tools	\$75.95
Sager & Smith PLLC	\$25,534.39	Soucy, Michael	\$129.04
Salmon Press LLC	\$3,070.00	Southeastern Security Consult	\$297.50
Sanbornville Auto	\$16,298.25	Southworth-Milton Inc	\$7,972.81
Sanbornville Water Dept	\$4,511.45	Stanley Elevator Company	\$1,850.18
Sanel Auto parks Co	\$2,757.74	Staples Advantage	\$21,307.88
Sanford Radiator	\$212.10	Staples Credit Plan	\$86.70
Savannahwood LLC	\$327.00	Starting Point	\$2,491.00
Schnurbush, Barbara	\$233.77	State of NH Criminal Records	\$197.00
Seacoast Business Machines	\$1,433.46	State of NH DMV	\$45.00
Seacoast Media Group	\$727.88	Stephen, William David	\$171.36
Seacoast Overhead Doors	\$228.00	Steve & Jan Bastos	\$134.00
Seacoast RediCare	\$1,576.00	Stevens, Michael	\$900.00

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
Stone Hill Municipal Services	\$320.48	Town of Wakefield Sewer	\$1,308.03
Strafford Regional Planning	\$5,986.85	Treasurer State of NH	\$475.00
Stratham Tire	\$5,497.52	Treasurer State of NH (Vital)	\$4,171.00
Sturgeon Creek Enterprises LLC	\$1,383.00	Treasurer State of NH Fuel	\$48,662.74
Sugarloaf Ambulance/Res Veh	\$3,741.90	Treasurer State of NH DOT	\$20.00
Sullivan, John	\$155.00	Treasurer, State of New Hamp	\$4,922.35
Sullivan, Jr, John F	\$12.00	Treasurer, State of NH	\$340.00
Superior Fire Protection Inc	\$589.57	Treasurer, State of NH (DOL)	\$200.00
Susann Foster Brown Studio	\$60.00	Treasurer, State of NH (DOS)	\$870.00
T.E.N. Construction LLC	\$3,040.00	Tri State Fire Protection	\$278.50
Taylor Rental	\$565.10	TriCounty Community Action	\$5,000.00
Ted Karmeris	\$181.00	Tritech Software Systems	\$6,693.75
TeleTechniques Inc	\$1,337.40	Trotter, Nancy	\$1,000.00
Tenco Industries	\$668.46	Turner EMS Solutions	\$815.00
Thomas E Huckins LLC	\$3,500.00	Tut's Trophies & Awards	\$152.00
Thomas, Karen	\$1.00	Twombley, Connie	\$605.28
Thomson Reuters West	\$1,639.45	Twombley, Philip	\$602.06
Time Warner Cable	\$16,957.53	UNH Technology Transfer Ctr	\$3,985.00
TMDE Calibration Labs Inc	\$240.00	UNHCE	\$2,700.00
Town of New Durham	\$561.00	United Methodist Church	\$50.00
Town of Wakefield	\$87.00	US Bank Equipment Finance	\$5,831.92

<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>	<b><u>Vendor Name</u></b>	<b><u>Payments</u></b>
US Fish & Wildlife Service	\$50.00	White Horse Addiction Center	\$2,500.00
Vachon Clukay & Company	\$13,900.00	White Mountain Stove Shop	\$355.00
Valliere, Gale	\$604.00	Wildlife Encounters LLC	\$800.00
Van Husen, William	\$100.00	William & Kathleen Toner	\$1,186.00
Ventura, John	\$403.68	William Gaver	\$200.00
Verizon Wireless	\$3,298.12	William O Blackwood	\$336.86
Vinagro, Victor M	\$1,888.47	Williams Sr, Michael	\$500.00
Wakefield Food Pantry	\$6,500.00	Windy Ridge Corporation	\$315.00
Wakefield Glass Company	\$325.08	Winnepesaukee Drug Consort	\$278.00
Wakefield Library Association	\$7,710.00	Witmer Public Safety Group	\$1,924.53
Wakefield Projects Inc	\$1,000.00	World Class Frisbee Shows	\$350.00
Wakefield School District	\$7,905,167.06	World Cup Supply Inc	\$332.54
Waldron, Chris	\$20.00	Worthington, Donna	\$20.00
Wallace, Cassandra	\$110.00	Yorks Wild Kingdom	\$507.00
Ward, Valerie	\$734.87		
Waste Management of NH	\$237,153.06		
WatchGuard Video	\$43,297.00		
Water Industries Inc	\$3,240.22		
Waugh, Peter	\$315.00		
WEDCO/Explore Moose Mtn	\$25.00		
Wheeler, James	\$100.00		

# Tax Rate Breakdown

	2003	2004	2005	2006	2007	2008	2009	2010
<b>TOWN</b>	2.68	1.82	1.90	2.94	2.13	2.14	2.85	2.77
<b>SCHOOL</b>	3.33	4.81	3.97	4.35	4.21	4.51	4.59	5.33
<b>COUNTY</b>	0.77	0.76	0.66	0.77	0.79	0.94	0.98	1.09
<b>STATE ED.</b>	2.89	2.51	2.09	2.12	2.24	2.22	2.23	2.50
<b>TOTAL</b>	9.67	9.90	8.62	10.18	9.37	9.81	10.65	11.69
<b>NET TOWN TAX BASE</b>	679,320,396	747,889,719	971,353,147	990,826,907	1,007,396,827	995,864,046	1,000,269,465	873,625,060
<b>SALES ASSESS RATIO</b>	95%	89.80%	96.50%	96.40%	96.80%	99.20%	105.60%	100%

	2011	2012	2013	2014	2015	2016	2017	2018
<b>TOWN</b>	2.95	2.65	2.91	3.21	3.25	3.39	2.98	3.08
<b>SCHOOL</b>	5.57	5.94	5.81	5.98	6.04	5.87	5.92	5.11
<b>COUNTY</b>	0.97	1.04	1.07	1.14	1.38	1.40	1.46	1.11
<b>STATE ED.</b>	2.48	2.32	2.49	2.41	2.39	2.28	2.29	1.96
<b>TOTAL</b>	11.97	11.95	12.28	12.74	13.06	12.94	12.65	11.26
<b>NET TOWN TAX BASE</b>	904,093,066	905,305,589	886,664,228	889,777,831	894,619,377	900,407,523	909,497,316	1,100,079,865
<b>SALES ASSESS RATIO</b>	100%	109.30%	103%	101.90%	97.50%	94.70%	89.40%	

## **BOARD OF SELECTMEN**

In 2018 we faced the challenge of the resignation of two Selectmen and had to appoint replacements to finish out the year until the next election. Thankfully, Dennis Miller and Kenneth Paul, Sr. stepped up to help us out. Connie Twombly and Ken Paul, Sr. both served as Chair during part of the year. We thank Lino Avellani and Vinton Wallace for their service to our community.

We conducted a search for a new DPW Director and were lucky enough to find a qualified candidate in Brock Mitchell. We also conducted a search for a new Building Inspector/Code Enforcement Officer and again were lucky to obtain the services of Russell Bookholtz. We also said goodbye to long time Transfer Station Manager, Warren Winn, who retired. Joseph Gore moved over from Highway to manage the Transfer Station for us. We are excited about the positive changes Joe has made at the Transfer Station. We hope you will all welcome Brock, Russell and Joe to their new positions with the Town.

We started 2018 off with burst pipes in the Town Hall and have recently completed a project to add some heat in the front foyer. In addition, we have almost completed the LCHIP grant window project at Town Hall. We also updated some equipment at the Highway Department and continue the process of updating operations at the Wastewater Department.

We thank the community for their continued participation in town events and look forward to working with all of you in 2019. We want to take this opportunity to ask residents to feel free to contact our office or the Town Administrator with any questions, comments or complaints. We do periodically monitor social media but we feel direct contact is the best method of informing our residents, taxpayers and voters.

Respectfully submitted,  
Kenneth S. Paul, Chair; Connie Twombly; Denny Miller



## BOARD OF ASSESSORS

The Assessors' Office has been extremely busy in 2018.

As discussed over the past few years, R. B. Wood & Associates conducted a town-wide update in 2018. New values were reflected on the 2<sup>nd</sup> issue tax bill, which were issued in November. The land tables, linear foot prices for water frontage and base rates for square footage on structures were all reviewed and adjusted if needed.

The tax rate decreased from \$12.65 to \$11.26 for 2018. Remember the tax rate is set in the fall and adjusts accordingly to cover the budgets passed earlier in March of the same year.

The current tax rate breaks down as follows:

Town	\$3.08	27.36%
School	\$5.11	45.39%
State Education	\$1.96	17.41%
County	<u>\$1.11</u>	<u>9.86%</u>
	\$11.26	100%

The New Hampshire Department of Revenue is scheduled to conduct the Certification process, also known as the Assessment Review, this year as well. During this process the DRA reviews current use, tax credits, exemptions, assessment practices, and data accuracy.

The Board of Assessors encourages you to review your assessment cards for data accuracy. The Assessing Technician is available to explain the assessment card and answer any questions you may have.

The contracted assessing firm visits 20% of the properties each year, over a five-year period. There is no notification of this visit. Many taxpayers complained this year they were not notified when the assessor conducts a visit. A couple years back the Board implemented mailing post cards if no one was home at the initial visit. The post card requested homeowners to contact the office

and set up an appointment. Due to the cost and lack of response this process has been cancelled.

As always, we encourage you to contact the office with any assessing questions and the Board meets once a month to conduct the normal business for the office.

Respectfully submitted,  
Kenneth S Paul  
Dennis Tyler  
Rosemary Stewart

## **Independent Auditor's Report**

The accounts of the Town of Wakefield for the year 2018 will be audited in March 2019. The Auditor's Report is expected to be completed in Summer 2019 and will be available for public inspection at the Selectmen's office, once received.

EXHIBIT C  
**TOWN OF WAKEFIELD, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
December 31, 2017

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 5,545,655	\$ 662,436	\$ 6,208,091
Investments	1,234,345	364,766	1,599,111
Taxes receivable, net	1,123,556		1,123,556
Accounts receivable, net	44,264	50,928	95,192
Due from other funds		64,250	64,250
Prepaid expenses	33,237		33,237
Tax dedeed property	34,159		34,159
Total Assets	<u>8,015,216</u>	<u>1,142,380</u>	<u>9,157,596</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Total Deferred Outflows of Resources			
Total Assets and Deferred Outflows of Resources	<u>\$ 8,015,216</u>	<u>\$ 1,142,380</u>	<u>\$ 9,157,596</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 391,491	\$ 1,634	\$ 393,125
Accrued expenses	128,236		128,236
Due to other governments	3,941,619		3,941,619
Due to other funds	50,659	13,591	64,250
Payable from restricted assets	6,544		6,544
Total Liabilities	<u>4,518,549</u>	<u>15,225</u>	<u>4,533,774</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Uncollected land use change taxes	525		525
Uncollected property taxes	1,085,524		1,085,524
Total Deferred Inflows of Resources	<u>1,086,049</u>	<u>-</u>	<u>1,086,049</u>
<b>FUND BALANCES</b>			
Nonspendable	67,396	134,851	202,247
Restricted	116,009	359,617	475,626
Committed	1,096,685	632,687	1,729,372
Assigned	209,000		209,000
Unassigned	921,528		921,528
Total Fund Balances	<u>2,410,618</u>	<u>1,127,155</u>	<u>3,537,773</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 8,015,216</u>	<u>\$ 1,142,380</u>	<u>\$ 9,157,596</u>

*See accompanying notes to the basic financial statements*

# **Wakefield NH Cemetery Trustees Report**

2018

The Wiggin cemetery on RT 153 needed some major repair work done. The granite stone wall started to fall over on the road side. It was determined that the water pressure on the back side of the granite was forcing the granite to fall over. A contractor was hired to repair the wall in September.

The cemetery trustees sold 9 burial plots in 2018.

If anyone is thinking about purchasing a burial plot in Stonehedge Cemetery, the cost for each 4' x 10' plot is \$600.00. Please contact one of the Trustees to obtain a Right to Inter application.

I would like to thank Cory Pike, our cemetery maintenance person, for the excellent work in keeping the cemeteries in Wakefield in very good condition this year.

A big thank you goes out to the Wakefield Beautification Projects group for helping to place new United States flags on all the veterans graves in Lovell Lake Cemetery in May, prior to Memorial Day.

Several private burial grounds are available for adopting. Please contact one of the Trustees for more information.

Our goals for 2019 are:

Complete burial grounds inventory.

Repair more monuments in Lovell Lake Cemetery and other burial grounds.

Respectfully Submitted,  
Philip Twombly, Chairman/Sec  
David Tibbetts  
David Mankus  
Jackie Keating

**BUILDING INSPECTION, SHORELAND & CODE  
ENFORCEMENT OFFICE**

PERMITS ISSUED:	<u>2017</u>	<u>2018</u>
NEW HOMES	25	37
DEMO/REBUILT	5	12
ADDITIONS/DECKS	39	33
OUT BUILDINGS	27	53
COMMERCIAL	0	1
DEMOLITION	22	45
SIGNS	5	3
RENOVATIONS	12	32
RENEWALS	3	8
ELECTRICAL	116	157
PLUMBING	39	51
MECHANICAL	36	165
SHORELAND	56	51
ADU	N/A	2
SEASONAL	N/A	2
POOLS		
(Above ground/In-ground)	<u>1</u>	<u>1</u>
TOTAL	408	652

TOTAL FEES COLLECTED	\$70,165.00	\$91,232.00
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We would like to welcome Russ Bookholz as the new Department Head, Building Inspector/Code Enforcement Officer/Deputy Health Officer.

Victor Vinagro is now our Shoreland Officer/Code Enforcement Officer/Health Officer/Land Use Department.

In 2018, the Building Department conducted 872 inspections, and the Shoreland Department conducted 157 compliance inspections.

The department has also mailed out 182 Code compliance letters, 25 Code violations have been brought into compliance, 39 certificates of occupancy permits and 71 septic approval letters. This office has obtained 130 hours of continuing education.

**Permits are required per Wakefield Zoning Ordinance 2018 Article 36.** If you have questions or concerns with any building or code enforcement issues, stop by the office or email:

Russ Bookholz, at [bldginspector@wakefieldnh.com](mailto:bldginspector@wakefieldnh.com),

Victor Vinagro, at [shorelandofficer@wakefieldnh.com](mailto:shorelandofficer@wakefieldnh.com),

or

[landusecodedept@wakefieldnh.com](mailto:landusecodedept@wakefieldnh.com).

The office is located in the lower level of the town hall with easiest accessibility from the parking lot behind the building. Office hours are Monday thru Friday 7:30am to 3:30 pm.

Building permits and other applications are available on the Town's website at: [www.wakefieldnh.com](http://www.wakefieldnh.com).

Respectfully submitted,

Bridget Passariello  
Administrative Assistant  
Code, Building & Land Use Dept

Victor Vinagro  
Shoreland Officer/ Code Enforcement/  
Health Officer/Land Use Department

Russ Bookholz  
Building Inspector/Code Enforcement  
Deputy Health

## **FIRE/RESCUE DEPARTMENT**

The Wakefield Fire/Rescue Department operates with 7 fulltime Firefighter/EMT's and 30 call members that work in conjunction to cover calls.

On June 1<sup>st</sup> 2018 Wakefield Fire/Rescue Department started 24 hour a day coverage with 2 fulltime personnel on shift. This was made possible with the addition of 3 more fulltime positions. Night time calls have traditionally been covered by on call personnel who would respond from their homes to cover EMS and fire calls. Now with personnel at the station 24 hours a day, crews are able to provide a faster response time. The increased volume in calls, especially at night, make our call personnel a vital part in handling back-to-back EMS and fire calls. In 2018 the department had 64 back-to-back calls, and another 53 simultaneous calls.

Our local hospitals are a vital part in our patients receiving advanced medical care. Wakefield EMS requested paramedic intercepts from Frisbie Memorial Hospital 48 times and Huggins Hospital 32 times. Wakefield EMS also requested mutual aid ambulances from surrounding towns, to include Dhart and Life Flight air transport, 37 times.

The Wakefield Fire and Ambulance responded to a total of 1064 calls in 2018. EMS calls in 2018 were 735; Fire calls in 2018 were 329.

Medical Calls	591	Ice Water Rescue	1
Motor Vehicle			
Accidents	97	Fire, Misc.	29
Public Assist	17	Alarm Activations	48
Structure Fires	28	Chimney Fires	3
Car Fires	4	Brush Fires	11
Illegal Fires	21	Mutual Aid	67
Service calls	18	Spills, Leaks	9
Good Intent	8	Lost Person	3



Power Lines	30	Misc. calls	47
Carbon Monoxide	14	Smoke Investigation	18

#### Areas of town: Total Calls Fire/EMS:

Calls in Wakefield	575	East Wakefield	277
Union	37	Brookfield	88
Mutual Aid	67	Standby	20

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. Wakefield responded to 67 calls for fire or ambulance in other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I would like to thank them for their dedication and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief	Janet Williamson, Paramedic
Ken Paul Jr, Captain, FF/EMR	Derek Chouinard, FF/Paramedic
Jane Runnels, Captain/EMT	Andrew Perkins, FF/AEMT
Brad Beveridge, Captain/FF/AEMT	
Frank Bruno, FF/EMT	Michael Moore, Lieut. FF
Courtney Trepanier, FF	
Patricia Brackett, FF / Admin. Sec	
Jared Pearce, FF/AEMT	Caitlin Chouinard, FF
Joseph Burkett, FF/AEMT	Jason Johnson, FF/AEMT
Dawson Libby, FF/EMT	Steve Libby, FF
Frank Pevear, FF/EMT	Dave Silcocks, FF/EMR
Mike Walsh, FF	Josh Tapley, FF/AEMT
Duane Marsh, FF/EMT	Brock Griffin, FF
Eric Boggs, FF	Jason Worster, FF/AEMT
Stephen McMullen, FF/AEMT	Dalton Huestis, FF/AEMT
Mike Okoniewski, FF/AEMT	Dave Cotreau, FF

Dawson Cotreau, FF  
Nick Jenner, FF  
Hope Moore, EMT  
Dan Moore, Junior FF

Steve Petsche, FF  
Anastasia St Pierre, FF/EMT  
Arron Lavoie, FF

My thanks and gratitude to the Sanbornville Firemen's Association, and the members of the department that assist in raising money throughout the year. All funds that are raised go toward the purchase of new equipment.

For our apparatus replacement plans the ambulance is now set up on a 5-year rotation schedule. This allows the department to purchase one new ambulance every five years due to the number of miles they accumulate over that time period. Fire apparatus we try to replace after 20 - 25 years of service.

The officers and members of the Wakefield Fire Rescue Department want to thank all the Town departments and the citizens of Wakefield. We appreciate and value your support. Thank you all!

Check your smoke and CO detectors!  
Stay safe and have a healthy 2019.

Respectfully submitted  
Todd C. Nason, Chief  
Wakefield Fire Rescue Department

## WAKEFIELD HERITAGE COMMISSION

The Wakefield Heritage Commission has just completed its 25<sup>th</sup> year in existence! It has been twenty-five years of identifying, protecting and preserving Wakefield's historic sites, both built and natural. During this time the WHC has been involved in many projects to help educate the public about our rich heritage. We celebrated our 25<sup>th</sup> Anniversary with a kick-off program in June. At that time, we also dedicated the completed restoration of the B&M water tower and presented a plaque in honor of the Lakeshore Park Association who donated the tower to us. Do stop by during our 2019 season and see this historic icon, the last remaining B&M wooden water tower. We plan to have a new exhibit regarding this at the Union Station this year.

In July we opened our latest Wakefield historic site, the East Wakefield School. Many of the students who attended school there were on hand to celebrate with us as we hosted a class reunion. This one-room schoolhouse is not only restored, but it also houses exhibits from all 12 school districts in Wakefield. We welcome the donation of or the opportunity to copy any photos and ephemera from school days through the years. We are also compiling a written history from students and encourage anyone who wishes to provide memories to contact us.

Once again Heritage Day was celebrated in July with special exhibits at the Freight House and the Union Station. An active engine, hopper car and caboose were on hand through the generosity of NH NorthCoast Railroad. Engineer, Cory Fothergill, a lifelong local resident, was on hand to answer questions as well as Conductor, Gordon Buck from NHNCR. The Garden Railroad also exhibited.

A community worship service co-sponsored by the First Congregational Church of Wakefield was held at the Spinney Meeting House in July. We hope this will be an annual event shared with other church congregations. The Meeting House is now available for use by others—i.e., meetings, lectures, weddings, private events etc.—and we encourage anyone interested to contact the Heritage Commission for details.

We held a mock Grange Meeting in the Grange Hall at Wakefield Corner, as well as weaving demonstrations and a lecture by Craig Evans on our barn frame loom.

Members Phil Twombly and Rick Poore are working on a complete restoration of the 1903 Russell plow car.

The WHC voted to investigate acquiring the freight house in Sanbornville, currently owned by Eversource, and moving it to Turntable Park. Through negotiations, Eversource has agreed to donate the building as long as there is no cost to them. The Commission will take care of moving costs and restoration costs. We are currently working with the NH Division of Historic Resources and the Selectmen and Recreation Dept. to explore and, hopefully, solve any issues related to accomplishing this.

Many of you helped us with defeating Dollar General from purchasing the Sanborn House and demolishing it. We are happy to report DG retracted their application and a new buyer was found. The new owners are working on the repairs and soon hope to be living there. Thank you all who helped with this long but successful process.

Our website is being updated constantly as well as our Facebook pages. We are currently creating a new docent program and would like to hear from anyone who may be interested. Thank you to all our current docents and other

volunteers who contributed so much to make our programs successful.

2019 will see many changes and new exhibits at all our sites. Please watch our website for this information and stop in to view Wakefield's heritage.

Respectfully submitted,  
Pamela Wiggin, Chair  
Website: [historicwakefieldnh.com](http://historicwakefieldnh.com)

Philip Twombly  
Snooky Shea  
Nancy Hall  
Annette Perry  
Rick Poore  
Connie Twombly, Selectmen's Rep

Alternates:     Helen Watkins  
                     Tracey Kolb  
                     Ann Bell  
                     Jeanne Loughan  
                     Nancy Britton-LaCroix

## **GAFNEY LIBRARY**

The Gafney continues to serve the Wakefield-Brookfield community area with a collection of more than 15,000 circulating items...including a telescope. Here are some interesting stats:

- 1,889 active accounts (accounts used within the past two years); 419 children over six years of ages, 1,445 adults and 25 nonresidents
- 4,095 inactive accounts (accounts on record but not used within the past two years)
- 361 renewed accounts
- 195 new members in 2018 (49 children over six; 141 adults and 5 nonresidents)
- 18,549 items circulated (checked out)
- 636 items borrowed from us by other NH libraries (interlibrary loan)
- 117 tax forms were filed for townspeople by AARP Tax preparers February – April
- A successful “Meet the Candidate Forum” was held in March in cooperation with the Greater Wakefield Lions Club - Town and School Board candidates participated.
- The annual Art at the Gafney fundraiser was launched in June and July with more than 36 artists participating
- 10 area Artists of the Month exhibited work and held receptions with an average of 22 people attending each
- The Gafney wreath sale elves put together and sold 150 wreaths for the Holiday fundraiser

82 children registered for the “Libraries Rock!” Summer Reading Program. 1,590 books and 22,675 minutes were read and recorded by those who participated. 59 adults, 194 children attended 30 scheduled programs. Decorated rocks were hidden at area businesses, discovered by the kids and posted on Facebook.

More than 200 visits were logged at the Gafney Library Adult Literacy Program with our five tutors working on math,

writing and reading skills, helping students earn HiSET certification (formerly GED) with 4 students successfully graduating.

Library Assistant Jen Rich retired in March after 17 years of service and Lynn Shaffer stepped in until December when she left for warmer climes. Volunteers put in over 800 hours of time...shelving items, checking them in and out, helping members find books, movies and audiobooks, working in the youth library and even dressing up as Harry Potter characters!

More than 180 people attended any of 10 receptions held by our Artists of the Month. This very popular program features area artists and their works.

Expansion plans continue with the hiring of a builder, an architect, and fundraising consultant.

Our thanks to the Friends of Wakefield Libraries for all they do to help the Gafney with items not included in the budget.

It's been a busy and productive 2018 for the Gafney. For more information check out our website: [www.gafneylibrary.org](http://www.gafneylibrary.org) and Facebook page: Gafney Library.

Thanks to board members Dick DesRoches-President, Aru'vah Ferrill-Vice President, Kristin Whitworth-Secretary, Tom Lavender-Treasurer, Sharon Theiling-Corresponding Secretary, Julie Kessler-Wakefield Trustee, Cait Mills, Jackie Winckler, Barbara Mills, Janet Gould-Trustees, and Chuck Hodsdon-Alternate. We were saddened by the loss of long time Trustee Marcia Hodsdon this past March and miss her smile and positive spirit.

Respectfully submitted,  
Beryl Donovan, Library Director

**I) GAFNEY LIBRARY**

**Operating Income/Expense**

	<b>2018</b>	<b>2018 YTD</b>
	<b>Budget</b>	<b>Jan to Dec</b>
<b>Income</b>	<b>Gafney</b>	<b>Gafney</b>
Town of Brookfield Support	14,300	14,000
Town of Wakefield Support	138,655	138,655
Fundraising and Annual Appeal	19,805	21,130
Interest Income	2,700	426
Grants & Misc Assorted	800	115
Book Sales, Donations, Copier/Fax	1,550	2,366
Reimbursements (F.O.W.L.)	250	
Membership Dues-Non Resident Fees	150	226
<b>Total Income</b>	<b>178,210</b>	<b>176,918</b>
<b>Expense</b>		
Programs	3,400	3,125
Contracted Services	10,170	9,875
Facilities and Equipment	9,195	10,511
Technology	6,750	3,657
Operations	23,220	29,234
Insurance Expenses	7,180	11,066
Travel and Meetings	1,400	909
Payroll Wages, Salaries	107,294	99,209
Payroll Costs (FICA, Medicare,U/C)	9,601	7595
<b>Total Expense</b>	<b>178,210</b>	<b>175,181</b>
<b>** Net Ordinary Income</b>	<b>-</b>	<b>1,737</b>



<b>II) LITERACY PROGRAM</b>		<b>2018</b>	<b>2018 YTD</b>
<b>Operating Income/Expense</b>		<b>Budget</b>	<b>Jan to Dec</b>
<b>Income</b>		<b>Literacy</b>	<b>Literacy</b>
Town of Wakefield Support		25,000	25,000
Alden Young Grant		7,671	-
<b>Total Income</b>		<b>32,671</b>	<b>25,000</b>
<b>Expense</b>			
Office Supplies/Copier		800	405
Books & Software		550	298
Practice Tests		260	130
Refreshments		320	351
Wages		22,261	22,039
Employment Tax		1,710	1,688
Staff Development & Mileage		300	317
GWRC Rent		3,990	3,984
Cell Phones		1,130	1,239
Accounting		1,350	1,350
<b>Total Expense</b>		<b>32,671</b>	<b>31,801</b>
<b>** Net Ordinary Income/ (Deficit) Literacy Program</b>		<b>-</b>	<b>(6,801)</b>
<b>** Draft 2018 Year End- there may be further 2018 expenses</b>			

## **Wakefield Public Library**

2018 was a great year in our genealogy department. Many folks stopped by to research their family history. The library has wonderful resources to guide our genealogists on the right path. I will be looking for new ways to make genealogy research easier for the patrons and visitors.

Circulation of books was a little higher this year because new patrons joined the library.

A Bridal shower was held in May at the library. The library is a beautiful, historic building where weddings, bridal showers and memorable events are welcome.

My goal for this year is to get a book club to participate at the library. It would be a great way to get friends together and enjoy reading in a comfortable room.

You do not need a library card to join the library. The card catalogue is still in use. We circulate books the old-fashioned way. There is a Book nook in the foyer of our library. You can take a book anytime from there. I will be ordering new books. If you want something specific, please send your suggestion to the Wakefield Library Facebook page. Like us on Facebook!

I want to thank all our Trustees for their continued support. To: Pam Wiggin, Lauren Brown, Nancy Hall, and Nancy & Chris Bancroft for all you do throughout the year.

Happy New Year and looking forward to another great year.

Sincerely,  
Donna L. Jackson  
Librarian

# WAKEFIELD LIBRARY ASSOCIATION

## Treasurer's Report 2018

*In memory of Joan Bozuwa, Lillian Brown, Ann Spencer  
Faris, Margaret Harvey, and Helen C. Spencer.*

### INCOME

UBS Interest	192.51
Peter Brown – Memorial Donations	1,065.00
Other Donations	470.00
Town of Wakefield	7,710.00
Book Sales	326.00
Profile Bank Interest	<u>16.01</u>
<b>Total Income</b>	<b>9,779.52</b>

### EXPENDITURES

#### 2018 Budget

4,000	Salary	3,338.50
308	IRS & NH Payroll Taxes	456.57
1,000	Books and Subscriptions	798.05
0	Archival Material	0.00
600	Eversource	464.12
1,500	Fuel	1,271.88
2,250	Insurance	2,228.00
0	Handicap Access Fund	0.00
1,000	Maintenance (Routine)	840.00
400	Office Expenses	554.48
500	Telephone	318.57
0	Paint and Roof Fund	0.00
0	Investment Fees	1,546.51
<u>0</u>	Other Expenses	<u>6,700.00</u>
11,558	<b>Total Expenses</b>	<b>18,516.68</b>

Respectfully submitted,  
Nancy Doe Hall, Treasurer

## LAND USE DEPARTMENT

The Land Use Department contains the Planning Board and the Zoning Board of Adjustment. The Planning and Zoning Boards reviewed and acted upon a total of twenty-three applications during the year including:

Site Plan Review	2
Subdivision	1
Boundary Line Adjustments	2
Conceptual Review	7
Notice of Merger	3
Conditional Use Permit	4
Variance	10
Appeal of Administrative	
Decision	1
Motion for Rehearing	0
Conditional Review	1
Home Occupation Consult	1

The Land Use Department, including both the Planning and Zoning Boards, is able to guide and review many applicants through the entire permitting process. We utilize planning consultant Mike Garrepy on larger, more complex projects. The cost of the planning consultant is passed along to applicants. We also have engaged Norway Plain Survey Associates and White Mountain Survey & Engineering to review more complicated site plan and subdivision applications. Using professional planners and engineers gives added information for the planning board's review, as well as protects the applicant from over-regulation and the Town from under-design.

The Planning Board worked to develop six warrant articles to present to the voters in March. These warrant articles will revise the Zoning Ordinance. The articles correct and clarify the existing ordinance as well as add restrictions on others.

We welcome any questions or comments regarding the regulations. We appreciate input from citizens as we try to represent the entire town in our rules and regulations. Public comments are asked for at each meeting.

The Planning Board consists of four elected members and a member of the Board of Selectmen. The Board can appoint up to four alternates to serve when needed.

The Zoning Board of Adjustment consists of five members appointed by the Board of Selectmen. Five alternates can also be appointed by the Board of Selectmen to serve as needed.

Both of the Land Use boards work hard to balance the rights of property owners with the protection of residents and surrounding land values in town. The value of clean lakes in town as it relates to recreational uses and property values cannot be understated, and the boards work towards the protection of these important resources.

The Planning Board meets twice per month on the first and third Thursday, in the Town Hall. The Zoning Board of Adjustment meets on the third Monday of the month on an as-needed basis. The Land Use Department is open from 7:30 am to 3:30 pm, Tuesday thru Friday. Victor Vinagro, Code Enforcement Officer, Health Officer, Shoreland Officer and Land Use Clerk may be reached at 603-522-6205, ext. 309. All applications are available on the Town website at [www.wakefieldnh.com](http://www.wakefieldnh.com).

Respectfully submitted

Victor Vinagro

Shorland Compliance Officer/Code Enforcement Officer

Health Officer/Land Use Clerk

## **PARKS & RECREATION**

It's been another very busy year for the Wakefield Recreation Department! Our programs continue to grow by leaps and bounds. We had 12 basketball teams, 11 baseball teams, 1 softball team and 7 soccer teams. We had more than 300 kids participate in just those programs alone!! We are busting out at the seams from all of our activities. The after-school program is happening every school day with 10-14 kids playing games, doing homework and making crafts until 5:30pm

Our summer camp continues to be a huge success, with campers enjoying trips to local area attractions, special events and trips to the Town Beach. There were many days that we were at full capacity. We also had our teen summer program, called "Adventure Camp". The teens had the opportunity to enjoy hiking, zip line tours, whitewater rafting, paintball, campouts, trip to see the Boston Red Sox and much more.

A few of our other programs that continue to be successful include Granite State Track and Field, Father/Daughter Dance, Cruise on Squam Lake and a new adventure....the Snow Coach up Mt Washington. The fishing derby was a big hit again as well.

We used a new company for the fireworks show and it was AMAZING!!!! We will continue to have the show before the fourth so people can enjoy them as well as other displays in surrounding towns. The tentative date for this year's show will be on July 2nd.

Breakfast with Santa was a huge fundraiser for us again this year. It is also a lot of work. Alyssa did the majority of the work and did it well! This year the students and

parents of the 7<sup>th</sup> grade class also helped and we made a donation towards their class trip.

With the help of the Highway Department and the Wakefield Fire Department we built a new half pipe at the skatepark.....and we got it done in one day!!!

The basketball courts, skatepark and disc golf course are all finished and getting a lot of activity. We have also started playing pickleball on the basketball courts. This has been a great addition to our programs. It is so popular that we also are playing in the Opera House during the winter months.

Our Annual Golf Tourney was held at Indian Mound Golf Course and was sold out again. Proceeds will go toward our Independence Day Celebration. We had 124 golfers participate in a perfect sunny day!

We continue to offer yoga and karate on Tuesdays and Thursdays respectively. Both continue to be popular programs.

The Recreation Department would like to thank the countless volunteers including the Recreation Commission and coaches for their incredible dedication to the Town of Wakefield. Without the help of these people our programs would not be so successful. I would also like to take the time to thank the local businesses that continue to support Parks and Recreation. If you have any ideas or suggestions of programs you would like to see in the future, please stop by the Recreation Department.

Recreation...the benefits are endless.

Respectfully submitted,

Wayne Robinson, Recreation Director

Alyssa Hall, Program Coordinator

## **Wakefield Police Department Annual Report 2018**

2018 was certainly a year of change for the Wakefield Police Department. Chief Kenneth Fifield retired after 28 years of service. We are truly grateful for all that Chief Fifield did for the Town of Wakefield as well as being a leader for our department. Since being sworn in as your Chief on April 2, 2018, we now have a roster consisting of 14 Officers. There have been multiple promotions within the department in 2018 which has proven to be beneficial in all aspects of operations.

Our Facebook page has become an asset as a form of contact for residents to reach out to us with questions and concerns. It has also been a great way to share news relating to our recovery of lost animals, as well as weather and traffic alerts.

This year Officer Matthew Martino was named Officer of the Year. Throughout the year we have received multiple phone calls and correspondence regarding the outstanding job performance and integrity of Officer Martino.

The 2nd floor of the Public Safety Building was completed and on February 10, 2018 we held an Open House for the citizens of Wakefield to come and tour the facilities. This building is not just an asset to the Police and Fire Department, but also to visitors and Town employees. The PSB also serves as a building for a variety of trainings for the both the Police Department and the Fire Department. The PSB space has also been utilized by the Secret Santa program in past years, as well as 2018.

We have seen a significant decrease in burglary incidents in Wakefield this past year. This is due to the hard work and dedication of our officers, as well a prominent police presence.

We continue to offer the SHIELD program at the Paul School and also offer a Firearm Safety/Gun course.

Through proactive policing, training for our officers, and increased engagement with the community, we continue to see positive results in prevention of crime and drug violations.



With funding from the Department of Highway Safety we have been able to conduct patrols to ensure safer driving and enforce traffic violations in Wakefield/Brookfield. I feel that has been a very effective tool for our department as we have seen a decrease in motor vehicle accidents. We were also awarded a 50/50 grant for the purchase of a radar trailer. This equipment will help us gather data for times of day and locations where there are people violating the speed limit. We were also awarded grant money from the Bulletproof Vest Partnership towards the purchase of vests for our officers.

We had 462 calls for service connected to Animal Control with 150 of those being related to Civil Forfeitures. We have been successful with reuniting dogs and cats with their owners, as well as 1 dog and 1 cat finding homes through our Adoption Program. The rabies and neutering clinics were successful once again and we look forward to again offering a facility for this to take place that is convenient for animal owners in Wakefield and Brookfield to access.

Respectfully submitted,  
Chief John Ventura

<b>CRIME AND INVESTIGATIONS TREND</b>												
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	
Calls for Service	12,219	12,887	15,029	14,373	14,056	14,574	15,963	15,716	14,309	16,033	16,438	
Burglary	47	39	45	49	44	46	31	32	23	28	6	
Criminal Trespass	48	39	46	37	36	19	32	15	35	35	21	
Theft	84	108	115	96	79	77	81	79	83	75	57	
Criminal Mischief	101	85	79	84	75	30	51	34	34	26	53	
Arrests	572	642	637	549	677	524	580	464	404	503	342	
Motor Vehicle Thefts	9	10	15	10	14	8	10	6	8	8	3	
Dom Violence Related	73	69	71	98	80	76	80	96	71	97	18	
Sexual Assault	12	8	14	10	8	12	9	14	14	21	9	
Motor Vehicle Activity	1318	2449	2411	2382	1,860	1,907	1,868	1,329	1,230	2,161	1,535	
Accidents	149	132	150	130	127	121	109	126	144	162	148	
Animal Control Calls	174	224	1022	972	1,022	1,030	1,010	860	629	721	435	
Motor Vehicle Incidents	275	247	231	220	152	230	192	208	177	156	194	

<b>CHARGES OF INTEREST:</b>					
Aggravated Assault		28	DWI		22
Assault		31	Involuntary Emergency Admission		20
Burglary		1	Liquor Law Violations		4
Theft		6	Drug Related Charges		31
Criminal Threatening/Intimidation		4	Other Motor Vehicle Arrests		168
Criminal Mischief/Vandalism		16	Domestic Violence Related		26
Sobriety Check Point		1 arrest; 1 citation	Open Warrants		7

## **PUBLIC WORKS DEPARTMENT**

With 2018 coming to a close, I would like to take a moment to thank the townspeople for the opportunity to serve as your DPW Director. In my short time as Director I have worked hard to try to balance the departments and get them running efficiently, starting with replacement of some equipment at the Highway Department. We purchased a new stand-by generator for the wastewater facility, and completely overhauled the 30-year-old wet well system. This will be completed by the spring of 2019 and should greatly improve the integrity of the wastewater's infrastructure.

This year we saw the retirement of Warren Winn as Transfer Station Manager. I did not have the pleasure to work with Mr. Winn, but the department would like to thank him for all of his years and dedication to the Transfer Station. Also leaving us was John Palaima, with whom I did have an opportunity to work. He will be a great loss to the Transfer Station. We wish him well in his future endeavors. The Transfer Station would also like to welcome its new Manager, former Highway Department employee Joe Gore.

Throughout the course of the year the crew worked to complete all the work necessary prior to the replacement of pavement on Pine River Pond Road and Pray Hill Road, along with other routine maintenance that was needed. With a new year upon us we will be looking to do some more pavement resurfacing and well as some much need maintenance of the dirt roads throughout town. Although we will not be able to complete them all in one year, we will start with the worst ones and, with time, should have them back up to a maintainable level within a couple of years.

We would like to thank all other Town departments. It takes us all working together to make it work.

On behalf of the Public Works Department, we thank you for a great year and look forward to serving you in 2019.

Respectfully submitted,  
Brock Mitchell, DPW Director

## **TRANSFER STATION**

### **2018 Recyclables**

Antifreeze	100 gal.
Batteries	3.17 tons
Mixed paper	311.92
Alum cans	16.06 tons
Glass	115.43 tons
Fluores bulbs	2413 units
Used motor oil	1850 gals
Electronics	23.76 tons
Scrap metal	188.35 tons
Plastic	67.12 tons
Textiles	15.15 tons

### **High cost waste**

Tires	14.44 tons
Bulky (demo)	712.86 tons
MSW (hsehd)	1446.12 tons

Respectfully submitted,  
Joseph Gore  
Transfer Station Manager

## **TRUSTEES OF THE TRUST FUNDS**

The Trustees of the Trust Funds are responsible for the prudent investment of the capital reserves and trust funds of the Town of Wakefield. The primary objective is preservation of capital with a secondary goal of maximizing earnings subject to safety constraints. The actions of the Trustees and the investment vehicles used are regulated by the State of New Hampshire, with an annual reporting requirement to the Department of Revenue Administration and the Attorney General's Office. The entire portfolio consists of monies for the Town cemeteries, Town capital reserves, school capital reserves and Wakefield's water department, with an aggregate balance as of December 31, 2018 of \$1,520,831.26. The funds are currently managed by TD Wealth Management and typically invested in U.S. Treasury bonds or notes, U.S. government agency bonds, high grade corporate bonds, or bank CDs.

The Wakefield Cemetery Fund is comprised of many small funds for the care of individual cemetery plots. The Cemetery Trustees are responsible for the actual care and maintenance of these plots using the income earned from the Trust Funds. The fund balance as of December 31, 2018 is \$358,833.77.

The Trustees are also responsible for the investment of the Capital Reserve Funds that the voters of Wakefield approve each year. All new reserves and additional contributions as voted, approved, and received in 2018 have been deposited into the appropriate funds.

From time to time the Trustees are called upon to determine if a proposed questionable use of reserve funds falls within the purpose as defined by the language of the original warrant article and supporting Town or school meeting minutes. The determination of the Trustees is reported to the Selectmen before any disbursement of funds is allowed.

The following Capital Reserve Funds are currently in place and the balances are as of December 31, 2018:

Highway Trucks	\$9,758.51
Transfer Station	\$146,421.47
Bridge Const.	\$74,668.55
Fire Trucks	\$223,494.13
Landfill	\$316,545.12
Ambulance	\$85,451.15
Public Safety Bldg. - Upstairs	\$6,164.43
Transfer Station Equipment	\$28,337.64
Highway Heavy-Equipment	\$2,688.36
Town Hall Improvements	\$8,875.38
Police Vehicles	\$772.89
Invasive Species	\$7,798.60
Waste Water Treatment	\$108,965.45
Technology Fund	\$2,806.86
Cemetery Maintenance	\$4,618.18
Emergency Management	\$14,310.82
Forest Fire Management	\$5,127.13
Cemetery Water Supply and Irr	\$7,729.63
Ball Field	\$2,402.72
Highway Road Projects	\$63,996.56
Security Devices	\$23,852.04
Assessing Statistical Updates	\$232.35
Cemetery Mtnce-EFT	\$12,213.58
GWRC Building	\$9,723.46

The following funds are held for the School District:

School Transportation	\$60,081.49
School Roof	\$1,025.81
School Disabled Child	\$105,965.36



School Technology Fund	\$7,445.07
School Boiler	\$37,888.95
School Building Repair	\$28,551.78
School Asbestos Abatement	\$379.42
School Judy Nason Memorial	\$9,073.14
School Security Fund	\$80,104.76

The following funds are held for the Water Department:

Water Dept. Main Replacement	\$750.48
Water CRF Emergency Reserves	\$26,005.98

In 1997 the Carl Siemon Scholarship Fund was established for Wakefield students. Several scholarship awards are made each year. Since these funds were privately donated funds, in 2017 the Trustees voted to change their investment standard from the Prudent Man Rule to the Prudent Investor Rule under RSA 564-B:9-901 – RSA564-B:906. These funds are also managed TD Wealth Management. The balance as of December 31, 2018 is shown below.

Carl Siemon Scholarship Fund	\$142,561.05
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The Trustees are always welcoming interested citizens to join the Board as alternates or members. We meet at the Town Hall when necessary.

Respectfully submitted,  
 Dave Mankus Chair  
 Jerry O'Connor  
 Howie Knight

# Department of State Division of Vital Records Administration Resident Birth Report 01/01/2018 - 12/31/2018

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
Shine, Vivian Anabelle	01/05/18	Dover, NH	Shine, Charles	Shine, Chelsey
Grace, Lilly Roxan	01/05/18	Rochester, NH	Grace, Jesse	Grace, Nicole
Pert, Vivian Elizabeth	01/22/18	Rochester, NH	Pert, Jesse	Pert, Meagan
Wallingford, Maddux Camellia	01/29/18	Rochester, NH	Wallingford, Brett	Richardson, Andrea
Purvis, Emersyn Mary	02/11/18	Rochester, NH	Purvis, Matthew	Purvis, Stephanie
Vazquez-Hanson, Aria Lee	02/28/18	Rochester, NH		Moats, Lateasha
Robbins, Brooks David	03/09/18	Dover, NH	Robbins, Kyle	Robbins, Sheena
Tilton, Aurora Sue	04/18/18	Rochester, NH	Tilton, Larry	Delaney-Tilton, Hannah
Gustafson, Mackenzie Lee	04/23/18	Lebanon, NH	Gustafson, Jon	Gustafson, Melissa
Nason, Kashden Almon	05/02/18	Rochester, NH	Nason, Jarrid	Fuller, Courtney
Sanfacton, Kayden David	05/19/18	Dover, NH	Sanfacon, Jacob	Sims, Dominique
Sliva, Keegan Richard	07/04/18	Rochester, NH	Sliva, Joseph	Day, Brianna
Gould, Annaliza Celine	07/05/18	Rochester, NH	Gould, Robert	Drinkard, Stephanie
Howard, Kolton tyler-James	07/17/18	Dover, NH		Krist, Makenna
Soule, Theodore Kevin	07/19/18	Dover, NH	Soule, Christopher	Soule, Kristin
Keating, Vera James	07/22/18	Dover, NH	Keating IV, James	Keating, Tricia
Drouin, Jahden Joseph	07/27/18	Rochester, NH		Drouin, Tiffany
Gray, Axl Ryan-William	07/28/18	Rochester, NH	Gray, Ryan	Dube-Gray, Trista

Marshall, Kaia Lily	08/03/18	Dover, NH	Marshall, Timothy	Marshall, Heidi
Peluso, Autymn Lynn	08/14/18	North Conway, NH	Peluso, Patrick	Peluso, Magan
Wilkinson, Jennifer Rose-Marie	08/16/18	Rochester, NH	Wilkinson, Juston	Wilkinson, Suzanne
Shackford, Ryenn Rosalee	08/22/18	Rochester, NH	Evans, Joshua	Shackford, Sheynah
Powers, Brody Francis	09/01/18	Manchester, NH	Powers Jr, John	Powers, Heather
Howland, Elisabeth Joy Anne	09/02/18	North Conway, NH	Howland, Forest	Howland, Hannah
Eldridge, Julia Paige	09/10/18	Rochester, NH	Eldridge, Philip	Arsenault, Chelsea
Twombly, Hannah Marie	09/11/18	Dover, NH	Twombly, Michael	Twombly, Jamie
Trudel, Jeffrey Bo	09/11/18	Dover, NH	Trudel, Jeffrey	Flanagan, Molly
Hayward, Alden James	10/17/18	Rochester, NH	Hayward, Alden	Hayward, Myranda
Damon, Arlo Robert	11/01/18	North Conway, NH	Damon, Thomas	Damon, Jessica
McCarthy, Oaklynn Grace	11/05/18	Portsmouth, NH	McCarthy, Nicholas	Dodge, Emilee
Troiano, Ella Ann	12/08/18	Dover, NH	Troiano Jr, Matthew	Perry, Sarah

I certify that the above report is correct to the best of my knowledge and belief.

Valerie J. Ward, Town Clerk

# Resident Marriage Report Year Ending 12/31/18

Person A's Name/Residence	Person B's Name/Residence	Town of Issuance	Place of Marriage	Date of Marriage
Dow, Ryan E Sanbornville, NH	Bilodeau, Collene J Sanbornville, NH	Wakefield	Wakefield	01/01/18
MacDonald, Suzanne M Sanbornville, NH	Wilkinson, Juston M Sanbornville, NH	Wakefield	Wakefield	02/11/18
Thiverge, Carol A Sanbornville, NH	Gray, Russell G Sanbornville, NH	Wakefield	Sanbornville	05/11/18
Sawyer, Rolf K Sanbornville, NH	Cross, Denise L Sanbornville, NH	Wakefield	Portsmouth	06/03/18
Anthony, Cathleen M Sanbornville, NH	Clough, Dennis Sanbornville, NH	Wakefield	Sanbornville	06/24/18
West II, Roy C Union, NH	Bardsley, Daniele S Union, NH	Wakefield	Wakefield	07/21/18
Delaney, Madeleine S Wakefield, NH	LePage, Brendon Wells, ME	Wakefield	East Wakefield	07/26/18
McCarthy, William E Haverhill, MA	Stockbridge, Pamela J Wakefield, NH	Wakefield	Nottingham	08/19/18
Denley, Geoffrey W Sanbornville, NH	Anderson, Malori P Sanbornville, NH	Wakefield	Wakefield	08/25/18

# **Resident Marriage Report Year Ending 12/31/18**

Hussey III, Kenneth R Sanbornville, NH	Alger, Kim E Alton, NH	Alton	Alton	09/01/18
Palaima, Christine W East Wakefield	McRobbie, Mark A East Wakefield	Wakefield	Sanbornville	09/09/18
Dorsey, Garrett J East Wakefield, NH	Coffey, Melissa J East Wakefield, NH	Wolfeboro	Wolfeboro	09/22/18
Bilodeau, Zackory R Sanbornville, NH	Duguay, Katie Sanbornville, NH	Rochester	Middleton	09/28/18
Dumas, Michelle M Union, NH	Brooks, Vincent E Union, NH	Wakefield	Union	10/06/18
Toomey, Britney A Sanbornville, NH	Fournier, Jesse M Sanbornville, NH	Wakefield	Rochester	10/25/18
Gailloux, Katie L Sanbornville, NH	Garnett, Brandon R Sanbornville, NH	Wakefield	North Conway	12/08/18

I certify that the above report is correct to the best of my knowledge and belief.  
Valerie J. Ward, Town Clerk

# DEATHS REGISTERED IN THE TOWN OF WAKEFIELD For the Year Ending December 31, 2018

NAME	Death		Father's/Parent's		Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
	Date	Death Place	Name			
Shackford, Lucas	01/03/18	Sanbornville	Shackford, Mark		Zalenski, Richelle	N
Olimpio, June	01/03/18	Rochester	Jensen, Rasmus		Paulsen, Lydia	N
Barron, Eleanor	01/28/18	Sanbornville	Barrows, Charles		Corning, Lucy	N
Adams, Patricia	02/17/18	Sanbornville	Lane, James		Currier, Ruth	N
Sanborn, William	02/20/18	Sanbornville	Sanborn, James		St Pierre, Donna	N
Hodsdon, Marcia	03/02/18	East Wakefield	Peck, William		Bowen, Maryrita	N
Nason, Judith	03/16/18	Rochester	Patriquin, Charles		MacArthur, Phyllis	N
Milner, Frances	03/26/18	Sanbornville	Corson, Raymond		Whitlock, Beatrice	N
Hull, Dana	03/26/18	Sanbornville	Hull, Dana		Eagle, Elizabeth	N
Miller, Seth	03/29/18	Wakefield	Miller, Carl		Warner, Jane	N
Brown, Peter	04/03/18	Dover	Brown, Rollins		Rafson, Lillian	Y
Luther, Robert	04/23/18	East Wakefield	Luther, Lawrence		Unknown, Barbara	Y
Gustafson, Mackenzie	04/30/18	Lebanon	Gustafson, Jon		Steere, Melissa	N
Stamp, Terence	05/04/18	Wolfeboro	Stamp, John		Compton, Mona	N
Young, Thomas	05/13/18	Rochester	Young, Michael		Littlefield, Linda	N
Mullins, Timothy	05/13/18	East Wakefield	Mullins Sr, Carl		Prock, Wilma	N
Baud, Lenora	05/20/18	Rochester	Sykie Sr, John		Bowles, June	N
Weeks Sr, Tom	05/30/18	Rochester	Weeks, Thomas		Hackney, Ruby	Y
Pratt, Martha	06/01/18	Ossipee	Bailey, David		Dornan, Edith	N
Congdon, Peter	06/22/18	Rochester	Congdon, Newton		Stone, Dorothy	N

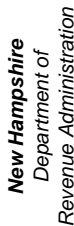
Glidden, Mary	07/09/18	Rochester	Charles, Russell	Demers, Florence	N
Randall, Alberta	07/12/18	Ossipee	Dunk, Harry	McManus, Marion	N
Schlenker, Peter	07/17/18	Sanbornville	Schlenker, Paul	Schundelmaier, Barbar	Y
Marcoux, Arthur	07/24/18	Portsmouth	Marcoux, Pierre	Fournier, Monique	N
Vallee, Mary	07/31/18	East Wakefield	Newsham, Joseph	Bouley, Marie	N
Turner, Paul	08/08/18	Sanbornville	Turner, Russell	Tessier, Telly	Y
Drown, Uldine	08/18/18	Sanbornville	Harnum, Gordon	Primmer, Gladys	N
Stephen, Fletcher	08/19/18	Wakefield	Stephen, William	Allen, Kristin	N
Eldridge, Langdon	08/24/18	Sanbornville	Eldridge, Clyde	Gilman, Elenor	N
McDowell, Joanne	08/25/18	East Wakefield	Blunda, Joseph	Brockelbank, Hilda	N
Glidden, Richard	09/02/18	Rochester	Glidden, Robert	Dudley, Doris	Y
Haskell, Robertq	09/11/18	Wolfeboro	Haskell, Marshall	Wahrer, Winifred	Y
Vokey, George	09/22/18	Wolfeboro	Vokey, Walter	Neil, Lydia	Y
Evans, Stanley	10/16/18	Union	Evans, Perley	Goodno, Olive	N
Gray, Donald	10/23/18	Middleton	Gray, Frank	Chretien, Jean	N
Frohlich, David	10/24/18	Portsmouth	Frolich, Jacob	Leingang, Mary	Y
Beaupre, Priscilla	11/10/18	Sanbornville	Copp, Ralph	Nichols, Louise	N
Oelkers, Jane	11/21/18	Rochester	Caywood, Roland	Burtch, Marietta	N
Goff, Lucille	11/21/18	Portsmouth	Fagundes, Richard	Rocha, Deolinda	N
Labrie, Jean	11/30/18	Sanbornville	Sprague, Kenneth	Buckmaster, Hazel	N
Glidden, Antoinette	12/07/18	Wolfeboro	Venditti, Joseph	Entrabartolo, Mariann	N
Covey, Marilyn	12/12/18	Dover	Drown, Herbert	Rourke, Myra	N
Christopher, Michael	12/15/18	Sanbornville	Christopher, Pasquale	Williams, Ethel	N

I certify that the above report is correct to the best of y knowledge and belief.

Valeria J. Ward, Town Clerk







MS-737

## Proposed Budget

# Wakefield

For the period beginning January 1, 2019 and ending December 31, 2019

**Form Due Date: 20 Days after the Annual Meeting**

This form was posted with the warrant on: \_\_\_\_\_

## BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[illegible]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



## Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	21	\$126,628	\$136,386	\$148,975	\$0	\$148,975	\$0
4140-4149	Election, Registration, and Vital Statistics	21	\$91,202	\$99,420	\$105,049	\$0	\$105,049	\$0
4150-4151	Financial Administration	21	\$91,729	\$96,071	\$95,745	\$0	\$95,745	\$0
4152	Revaluation of Property	21	\$126,064	\$128,715	\$135,012	\$0	\$135,012	\$0
4153	Legal Expense	21	\$30,765	\$30,001	\$28,001	\$0	\$28,001	\$0
4155-4159	Personnel Administration	21	\$976,422	\$966,681	\$1,065,509	\$0	\$1,065,509	\$0
4191-4193	Planning and Zoning	21	\$17,970	\$22,995	\$36,943	\$0	\$36,943	\$0
4194	General Government Buildings	21	\$59,577	\$67,880	\$77,471	\$0	\$77,471	\$0
4195	Cemeteries	21	\$32,698	\$33,010	\$33,010	\$0	\$33,210	\$0
4196	Insurance	21	\$99,801	\$99,800	\$103,163	\$0	\$103,163	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government	21	\$82,248	\$91,584	\$113,549	\$0	\$113,549	\$0
<b>General Government Subtotal</b>			<b>\$1,635,104</b>	<b>\$1,773,543</b>	<b>\$1,932,327</b>	<b>\$0</b>	<b>\$1,932,527</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	21	\$757,417	\$827,684	\$891,312	\$0	\$891,312	\$0
4215-4219	Ambulance	21	\$346,277	\$334,676	\$477,944	\$0	\$477,944	\$0
4220-4229	Fire	21	\$179,177	\$215,108	\$217,030	\$0	\$217,030	\$0
4240-4249	Building Inspection	21	\$121,383	\$124,258	\$137,139	\$0	\$137,139	\$0
4290-4298	Emergency Management	21	\$1,500	\$250	\$2,250	\$0	\$2,250	\$0
4299	Other (Including Communications)	21	\$84,974	\$79,783	\$99,180	\$0	\$99,180	\$0
<b>Public Safety Subtotal</b>			<b>\$1,490,728</b>	<b>\$1,561,759</b>	<b>\$1,824,855</b>	<b>\$0</b>	<b>\$1,824,855</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>								
4311	Administration	21	\$0	\$0	\$165,000	\$0	\$165,000	\$0



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		Appropriations			
4312	Highways and Streets	21	\$510,184	\$447,503	\$0
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting	21	\$31,500	\$31,000	\$0
4319	Other		\$0	\$0	\$0
Highways and Streets Subtotal			\$641,684	\$643,503	\$0
Sanitation					
4321	Administration		\$28,432	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0
4324	Solid Waste Disposal	21	\$429,255	\$465,137	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	21	\$37,060	\$102,460	\$0
4329	Other Sanitation		\$0	\$0	\$0
Sanitation Subtotal			\$494,767	\$567,587	\$0
Water Distribution and Treatment					
4331	Administration		\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0
Health					
4411	Administration		\$0	\$0	\$0
4414	Pest Control	21	\$22,725	\$25,888	\$0
4415-4419	Health Agencies, Hospitals, and Other	21	\$95,256	\$109,853	\$0
Health Subtotal			\$117,981	\$135,741	\$0
Welfare					
4441-4442	Administration and Direct Assistance	21	\$36,227	\$44,790	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0



			Welfare Subtotal		Appropriations		
			\$36,227	\$49,390	\$44,790	\$0	\$0
Culture and Recreation							
4520-4529	Parks and Recreation	21	\$153,548	\$161,470	\$169,293	\$0	\$169,293
4550-4559	Library	21	\$171,365	\$171,365	\$172,610	\$0	\$172,610
4583	Patriotic Purposes	21	\$0	\$2,230	\$1,800	\$0	\$1,800
4589	Other Culture and Recreation	21	\$0	\$250	\$0	\$0	\$2
Culture and Recreation Subtotal			\$324,913	\$335,315	\$343,703	\$0	\$343,705
Conservation and Development							
4611-4612	Administration and Purchasing of Natural Resources	21	\$343	\$4,016	\$3,516	\$0	\$4,016
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$343	\$4,016	\$3,516	\$0	\$4,016
Debt Service							
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0
4730-4739	Other Debt Service		\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$0	\$0	\$0	\$0	\$0
Capital Outlay							
4901	Land		\$0	\$1,500	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$208,250	\$209,000	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	21	\$96,492	\$94,189	\$17,252	\$0	\$17,252
Capital Outlay Subtotal			\$294,742	\$304,689	\$17,252	\$0	\$17,252
Operating Transfers Out							
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0



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**Appropriations**

4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$5,513,274	\$0	\$5,513,976	\$0	\$5,513,976	\$0



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4815	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4816	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4817	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4802	Machinery, Vehicles, and Equipment	06	\$45,000	\$0	\$45,000	\$0
	Purpose: Repeaters & radios for DPW					
4803	Buildings	19	\$28,500	\$0	\$28,500	\$0
	Purpose: To replace dugouts @ ballfield for P&R					
4809	Improvements Other than Buildings	05	\$50,000	\$0	\$50,000	\$0
	Purpose: Pave PSB parking lot					
4809	Improvements Other than Buildings	25	\$0	\$0	\$0	\$0
	Purpose: Periton-Bridge					
4815	To Capital Reserve Fund	07	\$25,000	\$0	\$75,000	\$0
	Purpose: To Bridge Capital Reserve Fund					
4815	To Capital Reserve Fund	08	\$40,000	\$0	\$40,000	\$0
	Purpose: To Ambulance CRF					
4815	To Capital Reserve Fund	09	\$75,000	\$0	\$75,000	\$0
	Purpose: To Fire Truck CRF					
4815	To Capital Reserve Fund	10	\$75,000	\$0	\$75,000	\$0
	Purpose: To Highway Heavy Equipment CRF					
4815	To Capital Reserve Fund	11	\$75,000	\$0	\$75,000	\$0
	Purpose: To TS CRF					
4815	To Capital Reserve Fund	13	\$45,000	\$0	\$45,000	\$0
	Purpose: To Police Cruiser CRF					
4815	To Capital Reserve Fund	14	\$11,000	\$0	\$11,000	\$0
	Purpose: To Technology CRF					
4815	To Capital Reserve Fund	15	\$10,000	\$0	\$10,000	\$0
	Purpose: To Town Hall Improvement CRF					
4815	To Capital Reserve Fund	16	\$237,500	\$0	\$237,500	\$0
	Purpose: To Highway Construction Project CRF					
4815	To Capital Reserve Fund	17	\$5,000	\$0	\$5,000	\$0



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Special Warrant Articles

Purpose: To Assessing Statistical Update CRF

4915	To Capital Reserve Fund	18	\$5,000	\$0	\$5,000	\$0
Purpose: To Greater Wakefield Resource Center Building CRF						
4915	To Capital Reserve Fund	20	\$5,000	\$0	\$5,000	\$0
Purpose: To Cemetery Maint CRF						
4916	To Expendable Trusts/Fiduciary Funds	12	\$30,000	\$0	\$30,000	\$0
Purpose: To Invasive Species ETF						
Total Proposed Special Articles			\$762,000	\$0	\$762,000	\$0





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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	21	\$48,821	\$20,000	\$20,000
3186	Payment in Lieu of Taxes	21	\$14,561	\$14,561	\$14,561
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	21	\$128,871	\$80,000	\$80,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$192,253</b>	<b>\$114,561</b>	<b>\$114,561</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	21	\$1,015	\$2,000	\$2,000
3220	Motor Vehicle Permit Fees	21	\$1,096,350	\$1,050,000	\$1,050,000
3230	Building Permits	21	\$91,232	\$100,000	\$100,000
3290	Other Licenses, Permits, and Fees	21	\$23,125	\$21,000	\$21,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$1,211,722</b>	<b>\$1,173,000</b>	<b>\$1,173,000</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	21	\$260,659	\$260,659	\$260,659
3353	Highway Block Grant	16	\$138,269	\$138,348	\$138,348
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	21	\$26,627	\$32,252	\$32,252
3379	From Other Governments	21	\$356,283	\$390,485	\$390,485
<b>State Sources Subtotal</b>			<b>\$761,838</b>	<b>\$821,744</b>	<b>\$821,744</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	21	\$469,863	\$375,000	\$375,000
3409	Other Charges		\$0	\$0	\$0



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		Revenues	
		Charges for Services Subtotal	
<b>Miscellaneous Revenues</b>		<b>\$469,863</b>	<b>\$375,000</b>
3501	Sale of Municipal Property	21	\$20,000
3502	Interest on Investments	21	\$25,000
3503-3509	Other	21	\$50,000
<b>Miscellaneous Revenues Subtotal</b>		<b>\$132,207</b>	<b>\$95,000</b>
<b>Interfund Operating Transfers In</b>			
3912	From Special Revenue Funds		\$0
3913	From Capital Projects Funds		\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0
3914O	From Enterprise Funds: Other (Offset)		\$0
3914S	From Enterprise Funds: Sewer (Offset)	21	\$102,450
3914W	From Enterprise Funds: Water (Offset)		\$0
3915	From Capital Reserve Funds	25	\$40,000
3916	From Trust and Fiduciary Funds		\$0
3917	From Conservation Funds		\$0
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$105,218</b>	<b>\$102,450</b>
<b>Other Financing Sources</b>			
3934	Proceeds from Long Term Bonds and Notes		\$0
9998	Amount Voted from Fund Balance	05	\$50,000
9999	Fund Balance to Reduce Taxes		\$0
<b>Other Financing Sources Subtotal</b>		<b>\$208,250</b>	<b>\$50,000</b>
<b>Total Estimated Revenues and Credits</b>		<b>\$3,101,351</b>	<b>\$2,731,755</b>



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Budget Summary

Item	Selectmen's		Budget Committee's	
	Period ending 12/31/2018	Period ending 12/31/2019 (Recommended)	Period ending 12/31/2019 (Recommended)	Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations		\$5,513,274		\$5,513,976
Special Warrant Articles	\$771,625	\$762,000		\$812,000
Individual Warrant Articles	\$209,000	\$0		\$0
Total Appropriations	\$6,054,030	\$6,275,274		\$6,325,976
Less Amount of Estimated Revenues & Credits	\$2,734,572	\$2,771,755		\$2,731,755
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$3,319,458</b>	<b>\$3,503,519</b>		<b>\$3,594,221</b>



### Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$6,325,976</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$6,325,976</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$632,598
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$6,958,574</b>

## **2019 ANNUAL TOWN MEETING WARRANT**

To the inhabitants of the Town of Wakefield in the State of New Hampshire qualified to vote in town affairs:

You are hereby notified of the First and Second Session of the 2019 Annual Town Meeting as follows:

### **FIRST SESSION**

You are notified to meet for the First Session of the Annual Town Meeting, to be held in the Opera House of the Wakefield Town Hall, 2 High Street, Sanbornville, New Hampshire, on Saturday, February 2, 2019 at 9:00 a.m. The First Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to debate, propose and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

### **SECOND SESSION**

You are also notified to meet for the Second Session of the Annual Town Meeting to elect town officers by official ballot and to vote by official ballot on the warrant articles as may be amended at the First Session, to be held at the Opera House of the Wakefield Town Hall, 2 High Street, Sanbornville, New Hampshire, on Tuesday, March 12, 2019. Polls for voting by official ballot will open at 8:00 a.m. and will close at 7:00 p.m., unless the town votes to keep the polls open to a later hour.

**Article 1:** To choose all necessary Town Officers for the ensuing year.

**Article 2:** Are you in favor of adoption of Amendment 1 as

proposed by the Planning Board for the town's zoning ordinance as follows: Amend Article 11 and Article 33 to update the definition of manufactured home to include recreational vehicles placed on site for greater than 120 days instead of 180 days. (Majority vote required)

**Article 3:** Are you in favor of adoption of Amendment 2 as proposed by the Planning Board for the town's zoning ordinance as follows: Amend the Zoning Ordinance to make editorial changes throughout the Ordinance by replacing all instances of the term "Comprehensive Shoreland Protection Act" with "Shoreland Water Quality Protection Act" to reflect a similar change in the New Hampshire statutes. No changes are proposed to the requirements of these sections. (Majority vote required)

**Article 4:** Are you in favor of adoption of Amendment 3 as proposed by the Planning Board for the town's zoning ordinance as follows: Amend the Zoning Ordinance to set a fee of \$25 for a private campsite permit, restrict the number of permits allowed for a lot to one permit per year, and revise the conditions for a private campsite associated with residential construction. (Majority vote required)

**Article 5:** To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to re-pave the parking lot of the Public Safety Building located at 2017 Wakefield Road, and to further authorize the use of December 31, 2018 unassigned fund balance, with no amount to be raised from taxes. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the parking lot is paved or December 31, 2020. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

**Article 6:** To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand Dollars (\$45,000) to purchase and install three (3) radio repeaters and thirteen (13) digital portable or mobile radios for the Department of Public Works. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the repeaters and radios are fully operational, or December 31, 2020, whichever is earlier. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

**Article 7:** To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be added to the Bridge Construction Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

*(This article was increased from \$25,000 to \$75,000 by voters at the 2/2/2019 Deliberative Session – The Selectmen’s recommendation was made prior to the 2/2/2019 increase)*

**Article 8:** To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be added to the Ambulance Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

**Article 9:** To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be added to the Fire Truck Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).



**Article 10:** To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be added to the Highway Heavy Equipment Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-1. (Majority vote required).

**Article 11:** To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be added to the Transfer Station Heavy Equipment Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

**Article 12:** To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Invasive Species Expendable Trust Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required)

**Article 13:** To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand Dollars (\$45,000) to be added to the Police Cruiser Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 8-2. (Majority vote required).

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000) to be added to the Technology Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-1. (Majority vote required).

**Article 15:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Town Hall Improvement Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

**Article 16:** To see if the Town will vote to raise and appropriate the sum of Two Hundred Thirty-Seven Thousand Five Hundred Dollars (\$237,500) to be added to the Highway Construction Project Capital Reserve Fund previously established with this amount to come from general taxation and a partial offsetting revenue from State Highway Block grant funds received. (In 2018 the town received \$138,348). This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Assessing Statistical Update Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

**Article 18:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Greater Wakefield Resource Center Building Capital Reserve Fund previously established. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

**Article 19.** To see if the Town will vote to raise and appropriate the sum of Twenty-Eight Thousand Five Hundred Dollars

*Please note: This warrant includes changes made by registered voters at the 2/2/2019 Deliberative Session*

(\$28,500) for the purpose of replacing the dugouts at the ballfields for the Parks & Recreation Department. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the dugouts are replaced or December 31, 2020, whichever is earlier. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 10-0. (Majority vote required).

**Article 20:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Cemetery Maintenance Capital Reserve Fund, previously established. This appropriation is recommended by the Board of Selectmen 3-0 and recommended by the Budget Committee 9-0. (Majority vote required)

**Article 21:** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purpose set forth herein, totaling \$5,513,976? Should this article be defeated, the default budget shall be \$4,997,810 which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and VI, to take up the issue of a revised operating budget only. This appropriation is recommended by the Board of Selectmen by a vote of 3-0, and recommended by the Budget Committee by a vote of 9-0. (Majority vote required).

*(This article was increased from \$5,513,276 to \$5,513,976 by voters at the 2/2/2019 Deliberative Session – The Selectmen’s recommendation was made prior to the 2/2/2019 increase)*

**Article 22:** To see if the Town will vote to change the purpose of the “Transfer Station – Heavy Equipment Capital Reserve Fund” established in Article #12 of the 2001 Town Warrant from: “to purchase heavy equipment for the Transfer Station and Recycling Center” to “Transfer Station – Equipment Capital Reserve Fund for the purpose of purchasing equipment (including but not limited to heavy equipment) for the Transfer Station/Recycling Center” and furthermore, to name the board of selectmen as agents to expend the fund. (3/5ths vote required).

**Article 23:** To see if the Town will vote to modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Wakefield, based on assessed value for qualified taxpayers to be as follows: For person 65 years of age up to 75 years, \$56,000 (currently \$46,000); for a person 75 years of age up to 80 years of age, \$75,500 (currently \$62,000); for a person 80 years of age or older, \$94,000 (currently \$77,000). To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years own the real estate individually or jointly, or if the real estate is owned by such person’s spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$20,000 single; or if married, a combined net income of less than \$30,000 and own assets not in excess of \$150,000, excluding the value of the person’s residence. (Majority vote required).

**Article 24.** To see if the Town will vote, as authorized by RSA 261:157-a, to adopt an ordinance waiving the fee to be charged for a permit to register one motor vehicle owned by any person who was captured and incarcerated for 30 days or more while serving in a qualified war or armed conflict as defined in RSA 72:28, V, and who was honorably discharged, provided the person

*Please note: This warrant includes changes made by registered voters at the 2/2/2019 Deliberative Session*

has provided the Town Clerk with satisfactory proof of these circumstances. (Majority vote required).

**Article 25. By Petition.** To see if the town will vote to raise and appropriate Zero dollars (\$0) for the repair of the Maple Street Bridge in Union; Zero dollars (\$0) will come from the Capital Reserve Bridge Construction Fund. The remaining Zero dollars (\$0) will be raised by taxation. This appropriation is not recommended by the Board of Selectmen by a vote of 3-0, and is recommended by the Budget Committee by a vote of 8-1. (Majority vote required)

*(This article was changed from to raise and appropriate \$180,000 to \$0, \$40,000 to come from Capital Reserve Bridge Construction Fund to \$0 and \$140,00 to be raised by taxation to \$0, respectively, by voters at the 2/2/2019 Deliberative Session. The Selectmen's recommendation was prior to the Article being zeroed out by voters on 2/2/2019)*

**Article 26:** To transact any further business that may legally come before this meeting.

Given under our hands and seal, this \_\_\_\_th day of January, Two Thousand Nineteen.

WAKEFIELD BOARD OF SELECTMEN

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Kenneth Paul, Sr, Chairperson

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Connie Twombly

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Dennis Miller

## TOWN OF WAKEFIELD EMERGENCY PHONE NUMBERS

FIRE & AMBULANCE (emergency dispatch) .....	539-2263
SANBORNVILLE.....	522-8336
POLICE (24 hour dispatch).....	539-2284
POLICE STATION (office only).....	522-3232
ALL EMERGENCIES.....	911
SHERIFF'S DEPARTMENT.....	539-2284
POISON CONTROL CENTER.....	800-562-8236
HUGGINS HOSPITAL (Wolfeboro).....	569-2150
FRISBIE HOSPITAL (Rochester).....	332-5211
VISITING NURSE.....	569-2729
TOWN ADMINISTRATOR.....	522-6205
SELECTMEN'S OFFICE.....	522-6205
TOWN CLERK.....	522-6205
TAX COLLECTOR.....	522-6205
BUILDING INSPECTOR.....	522-6205
DIR OF PUBLIC WORKS/HIGHWAY GARAGE.....	522-8266
TRANSFER STATION.....	522-3590
ANIMAL CONTROL OFFICER .....	522-3232
WATER PRECINCT.....	522-8271

*On our front cover—  
-Our new fleet at the Highway Department-*

*Thanks to Brock Mitchell for the photo!*

SELECTMEN'S MEETING  
**2nd & 4th Wednesday at 7:00 P.M.**

SELECTMEN'S OFFICE HOURS  
**Mon - Fri 8:00 – 4:00**

TOWN CLERK'S OFFICE HOURS  
**Mon, Tues & Fri 8:30 – 4:00**  
**Wed 8:30 – 1:30**  
**Thurs 8:30 – 6:00**  
**First & Last Sat 8:30 – 12:30 (Closed all other**  
**Saturdays)**

TAX COLLECTOR'S OFFICE HOURS  
**Mon - Fri 8:30 – 4:00**

TRANSFER STATION HOURS  
**Fri, Sat, Sun, Mon 8:00 - 3:00**

BOARD OF ASSESSORS MEETING  
**By Appointment**

ASSESSING OFFICE  
**Mon – Fri 8:00 – 4:00**

BUILDING INSPECTOR/CODE  
ENFORCEMENT/HEALTH OFFICER  
**Mon - Fri 7:30 – 3:30**

LAND USE OFFICE  
**Mon – Fri 7:30 – 3:30**

PLANNING BOARD  
**1<sup>st</sup> & 3<sup>rd</sup> Thursday at 7:00 P.M.**